

## FOI\_1559\_2023-24 – FOI Request concerning Information on Cleaning Audits

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1. **Who is responsible for your cleaning audit surveys.**  
We have a team of Facilities supervisors who carries out auditing as part of their job role.
2. **Can you outline how cleaning audit surveys are completed?**  
Attend a ward or department and walk the area and visually carry out a paper auditing exercise.
3. **What software, if any, is used to complete and report on cleaning surveys?**  
Paper auditing is carried out at present but will be using an electronic audit system from April 2024
4. **If you use software to complete cleaning audits, what was the original contract start and date?**  
Starting April will run for 3 years.
5. **If you use software to complete cleaning audits, what was the contract cost per year?**  
£10,000
6. **If you use software to complete cleaning audits, how was this procured (Direct award/tender etc).**  
Tender