

FOI_1519_2023-24 – FOI Request concerning Contract Register, Procurement Strategy, and Contact Details

1. Contract Register Request:

The information being requested, has been made publicly available and in accordance with S21 a copy of our Contract requester can be found at:

[Contract Register Link](#)

I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:

- a) Contract Reference -Unique reference number associated with the contract.
- b) Contract Title
- c) Procurement Category –
- d) Supplier Name
- e) Spend (Total, Annual or contract value)
- f) Contract Duration
- g) Contract Extensions
- h) Contract Start Data
- i)Contract Expiry Date
- j)Contract Description [Please provide me with as much detail as possible.]
- k) Contact Owner (Person that manages the contract register)
- l)Contact details of section 151 officer
- m) CPV codes/Pro-Class

If any of the headings within your contract register has not been provided, please state this within your response.

Please provide the contract's register file in Excel format.

2. Procurement Strategy Document Request:

- a) Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?

The Trust does not have a procurement strategy for 2023/24. We are currently following National guidelines.

- b) If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.

N/A

- c) We require the full document. If any parts of this document have been removed, please state this within your response.

N/A

3. Contact Details Request:

- a) Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].

Solent NHS Trust:
Great care at the heart of our community



Sadie Bell, Data Protection Officer and Head of IG & Digital Security,

Tel: 023 8103 2122

E-mail: sadie.bell@solent.nhs.uk

b) Provide contact details of the person responsible for the actual contract's register, including [Name, Job Title, Telephone, Email Address].

Gail Johnston Specialist Contracts Manager and Commercial Lead (I.T)

Tel: +442872037685

E-mail: gail.johnston@solent.nhs.uk

If the organisation has a CRM system or a similar system, ensure there is a facility to download and extract contract data.

If providing a weblink to a portal, ensure that all contracts are included, as some organisations may only upload a small portion of their contracts.

For organisations planning to make an exemption around spend, clarify that the spend information requested is an overall figure, and a complete breakdown is not required.