

## **FOI\_1143\_2023-24 – FOI Request Concerning – Active Transport**

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### **1) Over the past five years, broken down by year**

#### **a) how many staff members used the Cycle to Work scheme?**

Scheme began running at the beginning of 2021/22

2021/22 – 25 staff loans

2022/23 – 18 staff loans

#### **b) what percentage of staff was this?**

Only FTE headcount is recorded in workforce data

2021/2023 – 3412.0 = 0.73% of FTE headcount

2022/2023 – 3597.0 = 0.50% of FTE headcount

#### **c) what was the average value of the vouchers claimed on the scheme?**

2021/22 - £1,453.91

2022/23 - £1,788.93

#### **d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?**

None

### **2) what tools does the organisation use to encourage cycling for their staff -**

#### **a) on a work basis,**

Secure cycle storage on site, bike Dr, promotion of hireable public use Beryl bikes etc...

#### **b) on a leisure/health basis,**

Unknown

### **3) with regards to staff, does the organisation -**

#### **a) have any monitoring for what modes of transport staff use -**

##### **i) for their journey to work**

##### **ii) for journeys during work time**

#### **b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights**

Please see recent survey

**4) how many of the following does the organisation have available for staff use**

The trust does not have working roles as such whereby this is a need or requirement, however please see below

- a) pedal cycles** – Access to public hire Beryl bikes
- b) electric bikes** - Access to public hire Beryl bikes
- c) motorbikes** n/a
- d) internal combustion cars** - Access to pool car fleet
- e) electric or hybrid cars** - Currently under review
- f) internal combustion vans** – Access to estates maintenance vehicles
- g) electric or hybrid vans** - Currently under review
- h) heavy trucks** n/a

**5) Does the organisation mileage scheme clearly state the claim rate for cycling**

Rate is included in the Travel and Subsistence Policy published on our intranet

**6) How many cycling miles have been claimed by the organisation's staff in the past five years**

Unable to provide data as new expenses system implemented on 1 October 2022.  
Data for the period 1 October 2022 – 31 March 2023 = 32.36 miles claimed

**7) You current cycle to work scheme**

**a) what scheme is currently in place**

Employees are able to purchase a bike and related health, safety & security equipment funded by a loan from the Trust. The loan is repaid through monthly salary sacrifice over a period of up to 24 months.

**b) what is the maximum limit on the cost of a bike, if a limit is currently in place**

£3,000 plus check to ensure loan repayments do not take the individual to below national minimum wage.