

## FOI\_0679\_21/22 – FOI Request Concerning – Intranet and Website/Accessibility

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### Intranet Questions

- 1. How many people are employed by your organisation, including full time and part time?**  
3468
- 2. What is your current intranet solution? (Sharepoint, Wordpress, Interact, Invotra, Oak etc)**  
SharePoint
- 3. How long have you been using this intranet solution?**  
5 years
- 4. When is your intranet contract up for renewal?**  
September
- 5. What is your annual intranet budget?**  
£25000
- 6. What is your procurement process? Please can you include any portals used to list tenders and/or any suppliers/consultants used to procure.**  
Artimus Portal and procure from standard Gov frameworks CCS
- 7. Do you share intranet/IT services with other organisations, if so who?**  
No
- 8. Which team and/or individual(s) are responsible for managing your intranet internally?**  
IT
- 9. Are you using the Office 365 suite? If so, which applications from the suite are in use?**  
Yes, Apps for Enterprise, Teams, Yammer, SharePoint online
- 10. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?**  
IT
- 11. Is your Active Directory hosted on-premise, or in the cloud?**  
Both
- 12. Could you provide us with a link to your Digital Workplace Strategy?**  
This document is currently in development and not yet published.

### Website / Accessibility Questions

- 1. What software are you currently using for your website?**  
Umbraco is currently used for our main Trust site.



- 2. What team/individual is responsible for maintaining your website?**  
Communications Team has overall responsibility for the external website.
- 3. Do you work with an external supplier to maintain your website, if so when does your contract expire?**  
We work with Berkshire NHS Trust website team to maintain the site; this is undertaken through spot purchase arrangements.
- 4. When did you last conduct an accessibility audit against your public website?**  
Berkshire NHS Trust originally conducted an accessibility audit against the public website in 2019. A new audit is scheduled for Spring 2022 and will be reviewed by the Communications Team and the new Trust Accessibility Officer.
- 5. What team/individual is responsible for digital accessibility across your public facing services?**  
There is no one individual person responsible for digital accessibility; there is a combined effort on the part of the Communications Team, the IT Team, the Trust Accessibility Lead to review, with overall responsibility for the external website outsourced to Berkshire NHS Trust.
- 6. What is your budget for digital accessibility?**  
There is no identified budget solely for this activity.
- 7. What is your annual marketing/communications budget for creating content for residents?**  
There is no identified budget solely for this activity.
- 8. Do you work with external marketing/communications suppliers to create content for your public facing services?**  
Yes.
- 9. When was the last time you conducted a content audit on your website to remove outdated content?**  
This is an ongoing activity.