

## **FOI\_0785\_2022-23 – FOI Request Concerning – Structure of Medical Records and Access to Records Departments**

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### **1) Job descriptions and Bands for Records management department staff**

Please be advised that we do not have a records management department

### **2) Job descriptions and Bands for Access to Records/Info Gov department staff**

Please find below all Job Descriptions relating to the Information Governance Team, inclusive of Access to Records



20161229\_DataProtectionOfficer\_JobDescriptionAssuranceCompliance  
20220113\_InformationOfficer\_JobDescriptionAssuranceCompliance  
20220113\_InformationOfficer\_JobDescriptionAssuranceCompliance  
20220510\_InformationOfficer\_JobDescriptionAssuranceCompliance

### **3) Can you also please provide a structure for these teams and how many staff you employ in each team?**

Please find below the Information Governance Team's structure



Team  
Structure\_20220526