

FoiNO

542

RequestDate

09/04/2015

Request Summary

Solent's access to Holmium:YAG Laser Machines

Disclosure Letter

1.Does the Trust have access to a Holmium: YAG Laser Machine?

No, as we do not provide services that require this machine

2.If so, what is the make and model of said machine?

3.In what year was the machine purchased?

4.How many of these machines does the Trust currently possess?

5.In what surgical department(s) are these machines used?

6.How are these machines currently maintained?

7.Does the Trust currently have a Laser Machine service agreement in place?

The above questions are N/A to Solent NHS Trust

FoiNO

543

RequestDate

09/04/2015

Request Summary

Solent's Expenditure, Workforce, Commissioners, IT budget and systems and Third party organisations

Disclosure Letter

N/A

FoiNO

544

RequestDate

08/04/2015

Request Summary

Youngest patient who has been treated for an alcohol-related liver disease or disorder.

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not held by this Trust.

However we have been advised to inform you that the listed Trust's below do hold the information you are requesting.

- University Hospital of Southampton NHS Foundation Trust:

Information Team
Health Records Centre
140 Mauretania Road
Southampton
SO16 0YS
Phone: 023 8074 8005
Email: hrcinfoteam@uhs.nhs.uk

Portsmouth Hospital NHS Trust:

The Correspondence Office
Health Records Library
Units 2 and 3
Mitchell Way
Airport Services Road
Portsmouth
PO3 5PR
Phone: 023 9228 6000 (main switchboard)

FoiNO

545

RequestDate

16/04/2015

Request Summary

Solent's staff numbers and agency expenditure

Disclosure Letter

I confirm that we hold the information as below.

- Four tables enclosed

FoiNO

546

RequestDate

16/04/2015

Request Summary

Research into the Provision of NHS Ophthalmology Services

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not held by this Trust.

FoiNO

547

RequestDate

17/04/2015

Request Summary

Fixed Telecommunications and Internet Services within Solent

Disclosure Letter

I confirm that we hold the information as below.

- If there is more than one contract please can you send me the main contracts?
- If your organisation has a managed services contract which includes all or two out of three of the services stated above please state which of these is included with the contract. It would also be for me to if there are any other service support areas that are included within these contracts.

Please note that Solent NHS Trust has a complete infrastructure contract with CGI Ltd, which includes telephones, broadband, as well as all as other ICT Infrastructure

Contract 1

1.Current Fixed Line (Voice Circuits) Provider- Supplier's name, if there is not information available please can you provide further insight into why?

CGI

2.Fixed Line- Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers

February 2022

3.Fixed Line- Contract Duration- the number of years the contract is for each supplier.

7 years

4.Type of Lines- Please can you split the type of lines per each supplier? PSN, Analogue, SIP

Our telephony has recently been outsourced to our strategic partner (CGI) who is currently analysing the Telephony infrastructure. The outsourcing has been completed on an outcome basis and as such this information will remain with our partner only.

5.Number of Lines- Please can you split the number of lines per each supplier? SIP trunks, PSN Lines, Analogue Lines

Our telephony has recently been outsourced to our strategic partner who is currently analysing the Telephony infrastructure. The rationalisation of solutions and suppliers is an exercise that will be conducted by our partner. The outsourcing has been completed on an outcome basis and as such this information will remain with our partner only.

Contract 2

6.Minutes/Landline Provider- Supplier's name (Fixed Voice not Mobiles) if there is not information available please can you provide further insight into why?

CGI

7.Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract.

February 2022

FoiNO

548

RequestDate

16/04/2015

Request Summary

Salary overpayments

Disclosure Letter

For the financial years 2013/2014 and 2014/2015

- a) The total recorded value of salary overpayments made to the Trust's employees
- b) The total amount of salary overpayments made to staff, that have been recovered and time to recover these overpayments
- c) The total amount of overpayments made to staff not recovered

- Table enclosed below

FoiNO

549

RequestDate

17/04/2015

Request Summary

IT service and softwares

Disclosure Letter

1.Do you look after your own IT or is it outsourced?

Outsourced

2.How much did you pay in last financial year for all software licenses (including Microsoft)?

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail.

3.How many computers users do you have?

3,700 desktops and laptops

4.When do you need to renew the contract with Microsoft for software licenses? What was the value of your last contract per year?

Our Microsoft License Management is outsourced to our Strategic Partner as part of an Infrastructure Outsourcing Deal. This contract runs for another 7 years and as. Our Partner manages all our software licenses on an annual basis.

5.Do you currently measure software usage versus the number of licenses purchased? If so what is used for software usage metering?

Not currently, however when our infrastructure transition to our Infrastructure Partner is completed they will undertake this task.

6.Do you use a software asset management tool?

Our strategic partner manages our asset on an outcome basis and as such we do not know what tools they used.

7.Please also provide details of IT Contracts Managers and any person(s) involved in IT Software procurement.

Larry Murphy, Associate Director of ICT; Email: Larry.murphy@solent.nhs.uk

FoiNO

550

RequestDate

17/04/2015

Request Summary

Web filtering

Disclosure Letter

I confirm that we hold the information as below.

1.What is the current web filtering solution used by the trust?

Our management of web service is outsourced to our strategic partner (CGI Ltd) on an outcome basis and as such we do not know what web filtering solution they use.

2.Who was this purchased through?

Our strategic partner would have purchased this through their out sources and as such the Trust is unaware of the purchasing channels.

3.What is the renewal date for the current solution?

The renewal date will be with our strategic partner - they are contracted for the next seven years.

4.How many users are supported by your web filter?

The entire Trust user base of 3,700 is covered.

5.How much is the current contract value and how many years are covered for this cost?

This is part of a £49m contract with our partner and not singled out as a specific item.

6.Which other organisations do you provide filtering for?

None

7.What is the name of the person responsible for the evaluation/renewal/maintenance of web filtering, their job title and contact details (phone/email)?

Our strategic partner is fully responsible for this – they are CGI Ltd, formally Logica.

FoiNO

551

RequestDate

17/04/2015

Request Summary

Fixed telephony, broadband and WAN contract information

Disclosure Letter

None

FoiNO

552

RequestDate

18/04/2015

Request Summary

Policies on Consulation and Grievance

Disclosure Letter

FoiNO

553

RequestDate

22/04/2015

Request Summary

Staff training and apprenticeships at your trust.

Disclosure Letter

I confirm that we hold the information as below.

1. How many apprenticeship starts did you have in the following years?

Table enclosed

2. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split down by the following apprenticeship job roles/functions?

- Table enclosed

3. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split by different suppliers? (please list suppliers and number of apprenticeships from each supplier)

- Table enclosed

4. What procurement process did you go through to select your apprenticeship suppliers?

- Please refer to the table above for this answer.

5. For 2014/15 (or the latest year for which you have figures available), what was the number of staff and the number of training days across ALL types of training for each of the following job roles/functions? (If the job types do not meet your classifications please give the best possible breakdown by your job type classifications)

- We do not track training by staff groups or total number of training days.

6. What is your approximate overall level of spend on vocational training?

- 2014/15 budget

Budget for Bands 1-4 £62k

High percentage of Apprenticeships training at nil cost to us as is government funded

CPD budget - £220k

Leadership and Management (Bands 2-9) - £50K

FoiNO

554

RequestDate

24/04/2015

Request Summary

Director of IT and organisation wide systems

Disclosure Letter

A) Can I have the name, contact e-mail address, telephone number and Job title of the person in your organisation that fulfils the role of Director responsible for IT.

Lisa Hodgson, Deputy Chief Operating Officer. Lisa can be contacted via our Headquarters on 023 8060 8900

B) Approximately how long has the person fulfilling the role of Director responsible for IT been in post?

Approximately 1 year

C) Do you operate an organisation-wide collaboration tool or system other than e-mail? If so, what system or systems do you use?

Yes e-Rostering (staff) and SBS (finance and procurement)

D) Has your organisation implemented an organisation-wide EHR (Electronic Health Record) system?

No Solent NHS Trust currently uses several HER systems

FoiNO

555

RequestDate

24/04/2015

Request Summary

Car parking enquiry

Disclosure Letter

1. Could you please advise me if you manage the Car Parking facilities on your own or do you employ a contractor to manage the facilities for you?

- Solent NHS Trust currently does not employ a contractor to manage our Car Parking facilities. However, we will be employing a contractor in the near future who will be using an ANPR system.

2. If you use a contractor can you please advise me who they are and when their existing contract with yourselves expire?

- We have currently conducted a tendering exercise and are waiting to award the contract shortly. The name of the company will be announced once the unsuccessful companies have been notified of the decision. The contract is currently for one year with the option of a further two years.

FoiNO

556

RequestDate

24/04/2015

Request Summary

The maturity of IT service management process and the successful implementation of Information Systems

Disclosure Letter

I confirm that we hold the information as below.

- Table enclosed

FoiNO

557

RequestDate

27/04/2015

Request Summary

Orthopaedics and ENT

Disclosure Letter

Please Note: Solent NHS Trust does not provide a ENT service and the only Orthopaedics service is for paediatric patients (answers relating to this are shown below)

1. For the month of March, please tell me how many patients did not attend outpatients appointments in ORTHOPAEDICS and ENT, ear, nose and throat, (in other words, how many DNAs did your trust record?)

For March-15 the Trust recorded 47 DNAs for the specialty 'Trauma & Orthopaedics'.

2. If possible, please tell me how many appointments are available for ORTHOPAEDICS and ENT in a typical week?

In a typical week 180 appointments are available for the specialty 'Trauma & Orthopaedics'.

3. Is there a particular day or time of the week when DNAs are high?

DNA rates do have a tendency to be higher on a Monday, this may be due to the service being open 5 days a week and the unavailability to take cancellation calls over the weekend prior to the appointment.

4. Are DNAs a particular problem at the hospital trust and do you have any initiatives to reduce them?

The DNA rate is currently at 6%, which is fairly low. The Trust employs an SMS text reminder service for patients who consent to this, and also in certain services patients are called two working days prior to the appointment as a reminder.

FoiNO

558

RequestDate

25/04/2015

Request Summary

Communications

Disclosure Letter

1. How many staff your trust employs to carry out communications.

- Head of Marketing Communications
- Public Relations Manager
- Marketing Communications and Membership Manager
- Multimedia Design Manager
- Marketing Communications Officer
- Membership and Engagement Co-Ordinator
- Marketing Communications Co-Ordinator

2. How many investigations your Trust has conducted into suspected leaks of information to the media between 1 January 2010 and 24th April 2015.

Solent NHS Trust has not investigated any suspected leaks of information to the media during the time period 1st January 2010 to 24th April 2015.

FoiNO

559

RequestDate

29/04/2015

Request Summary

Doctors and nurses qualified overseas

Disclosure Letter

1. Please provide figures for the numbers of doctors who qualified overseas employed at your trust. Please also state which countries these doctors gained their qualifications. The total number of doctors employed within the Trust at this point in time, who qualified overseas is 48. Please note that this figure does not include trainee doctors. The countries these doctors gained their qualifications from are;

- Germany
- South Africa
- India
- Italy
- Nigeria
- Pakistan
- New Zealand
- Iraq
- Egypt
- Spain
- Romania
- Belarus
- Malta
- Iran
- France
- Czech Republic
- Ethopia
- Sri Lanka
- South America
- Hungary
- Russia

2. Please provide figures for the numbers of nurses who qualified overseas employed at your trust. Please also state which countries these nurses gained their qualifications. The total number of nurses employed within the Trust at this point in time, who qualified overseas is 36. The countries these nurses gained their qualifications from are;

- China
- Ghana
- India

FoiNO

560

RequestDate

28/04/2015

Request Summary

Payroll

Disclosure Letter

1. We have answered questions 1a & 1b in line with our Board Report requirements. Therefore figures are based only on those who are in place for more than 6 months and earning more than £220/day.

a. How many people who have worked for you were paid off-payroll in the financial years 2013/14 and 2014/15?

2013/14: 9

2014/15: 15

b. How many people working for you are currently paid off-payroll?

8

2a. How many of the off-payroll workers in the 2013/14 financial year were either board members or senior officials with significant financial responsibility?

0

b. How many of the off-payroll workers in the 2014/15 financial year were either board members or senior officials with significant financial responsibility?

0

c. How many of the off-payroll workers currently working for you are either board members or senior officials with significant financial responsibility?

0

3. Please provide the names and job titles for the off-payroll workers in 2013/14, 2014/15 and currently; who were either board members or senior officials with significant financial responsibility.

This information is exempt under section 40 of the FOI Act (Personal Information) and therefore being withheld. This is an absolute exemption and there is therefore no requirement to consider the public interest.

4. For each of the off-payroll workers named in Q3, please state the length of time that they have been paid off-payroll.

A. Off-payroll workers in 2013/14 who were either board members or senior officials with significant financial responsibility

N/A

b. Off-payroll workers in 2014/15 who were either board members or senior officials with significant financial responsibility

N/A

c. Off-payroll workers who are currently board members or senior officials with significant financial responsibility

Since 1st April 2015

FoiNO

561

RequestDate

30/04/2015

Request Summary

Contact centres contracts and ICT contracts

Disclosure Letter**1. PART 1- Contact Centre Contact(s)**

Please be advised that Solent NHS Trust have no contracts relating to Contact Centre's

2. PART 2- Inbound Network Services

a. Incumbent Supplier: For each of the contract(s) please can you provide me with the supplier of the contract.
Solent NHS Trust has a complete Infrastructure contract with CGI, which Inbound Network Services is a part of.

B. Annual Average Spend: the annual average (over 3 years) spend for each supplier:

The complete infrastructure contract has a value of £5m approx. per year. We are unable to break this cost down to specific parts of the contract.

C. Contract Expiry: the date of when the contract expires.

February 2022

d. Contract Review: the date of when the contract will be reviewed.

February 2022

e. Contract Description: a brief description of the services provided of the overall contract.

All Infrastructure related service including desktop, laptop, network, hosting services, telephony and Printing services plus ICT Security

f. Contact Details: The person from within the organisation responsible for the contract. Please provide me with their full name, actual job title, contact number and direct email address.

Larry Murphy, Associate Director of ICT; Email: Larry.murphy@solent.nhs.uk

FoiNO

562

RequestDate

29/04/2015

Request Summary

Controlled drugs that have been reported lost/stolen from your NHS Trust

Disclosure Letter

1. For a list of controlled drugs that have been reported lost/stolen from your NHS Trust between January 2010 and April 28 2015. Please provide the answers in an excel spreadsheet with the following headings: date, hospital/locations where the drug was stolen/lost, whether the drug was recovered/found, the name of the controlled drug, the approximate value.

- Spreadsheet enclosed

- Tablets missing in the community are at a standard cost available from the drug tariff online so in the public domain
- Tablets which are missing from hospital are at NHS contract price which is commercially confidential and we are unable to supply

FoiNO

563

RequestDate

01/05/2015

Request Summary

Senior management organisational structure

Disclosure Letter

1. Full Senior Management organisation structure chart or a list of Senior Managers to include the name, direct telephone number and email address for all senior management positions within the organisation.

This information is available on our public website and therefore is exempt under Section 21 of the FOI Act – Accessible by Other Means. This information can be found

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>

All staff can be contacted via our Headquarters on 023 8060 8900

2. In addition, could you please provide me with the names, email address and telephone numbers for all Directors, Heads of Service and Senior Managers who work in and lead the following areas:

- ICT
- Finance
- Transformation / Service Redesign
- Performance
- Business Intelligence
- Procurement
- Commissioning
- Category and Contract Management

Please refer to Q1

FoiNO

564

RequestDate

01/05/2015

Request Summary

Gas and Electricity

Disclosure Letter

I confirm that we hold the information as below

- Spreadsheet attached

FoiNO

565

RequestDate

05/05/2015

Request Summary

ICT Documents

Disclosure Letter

I confirm that we hold the information as below

1. ICT Strategy – I require the document that holds future plans and strategies of the organisation's ICT department: Please refer to Question 2's and Question 3's responses below.
2. ICT Department Business Plan: Please find attached the ICT Business Plan
- Powerpoint document attached
3. ICT Technical Strategy: The ICT strategy is currently being redeveloped due to organisational changes with the Trust; below is the draft document which is at early stages
- PDF document attached
4. ICT Structure: Current ICT is undergoing an organisation redesign; and the structure below is the proposed structure
- Chart enclosed
5. ICT Capital Budgets and Programmes: There is no Capital plan for ICT as all capital projects are outsourced to our Strategic Infrastructure Partner CGI.

FoiNO

566

RequestDate

08/05/2015

Request Summary

Antipsychotics and mental health patients

Disclosure Letter

NICE Guidance:

- PDF document attached

1) What are your reasons for choosing to use antipsychotics for psychosis treatment as opposed to Soteria, Open Dialogue, No treatment at all?

See NICE Guidance Attached

2) What scientific research do you base your choice of treatment for psychosis on (please list specific studies)?

See NICE Guidance Attached

3) Does your current treatment beat placebo over the course of a year and if so by how much?

This is a question that relies on a review of academic literature. Therefore this request is being exempted under Section 12 – In excess of 18 Hours. This is an absolute exemption.

4) What were the suicide rates before antipsychotics and what are the suicide rates for the mentally ill on antipsychotics?

Solent NHS Trust does not hold this information.

5) What was the life expectancy of a mentally ill person pre antipsychotics and post antipsychotics?

Solent NHS Trust does not hold this information.

6) In light of the more favourable outcomes in developing countries with minimal care and minimal medications (WHO study) what have you done or intend to do to bring Portsmouth mental health recovery rates up to the developing world standards, such as 75% employment, 50% complete non medicated recovery?

We have recently commissioned Solent MIND to provide employment support, including Place and Support schemes – with the aim of increasing employment of people with MH problems.

7) Why does your standard of care produce worse results than populations in the developing world that use far less antipsychotics and what are you going to do to catch up with the developing world?

Solent NHS Trust does not hold this information. This is a national policy question that should be addressed to NHS England or NICE

8) What is your reason for not offering Soteria that has 47% complete non medicated recovery rates, and thus 50% less disability rates? I need to know your scientifically backed reason not an opinion.

We are mandated to follow NICE Guidance (see attached). NICE are the body in England that provides the evidence based guidelines for treatment. The Soteria House model is mentioned in the Guideline as a possibility as a Crisis House alternative to admission, supporting CRHT – not as an alternative to medication. It is not mandated and we are not commissioned to provide this in any case.

9) What is your reason for not offering Open Dialogue that has 81% non-medicated recovery rates and by that I mean in employment and psychosis free without the use of medication? I need

FoiNO

567

RequestDate

03/05/2015

Request Summary

Patients admitted onto a mental health inpatient ward

Disclosure Letter

1. Could you please tell me how many patients have been admitted to a mental health inpatient ward more than once in one calendar year? Could you please give me figures for the previous five calendar years: 2010, 2011, 2012, 2013 and 2014.

- Table enclosed

FoiNO

568

RequestDate

13/05/2015

Request Summary

Child Vision Screenings

Disclosure Letter

1. Currently provides – or directs another organisation/ partner to provide - vision screening to children aged 4 to 5?

Yes – School nurses provide health assessments during the school term of the child's fifth birthday.

2. If Yes to question 1, approximately how many children in this age group do you screen annually?

- Table enclosed

3. If Yes to question 1, approximately how many children that undergo vision screening are referred on for further investigations annually?

This information is exempt under Section 12 of the Freedom of Information Act 2000, the reason for this is that the information is not held centrally and the collation of this data would require more than eighteen hours allowed by the Freedom of Information Act.

FoiNO

569

RequestDate

15/05/2015

Request Summary

Dental services

Disclosure Letter

1. Does your organisation provide a community dental service*?

*By community dental service we mean a service that provides dental care in community settings to patients who require retreatment on a referral basis. Community dental services provide dental care to children and vulnerable adults, including elderly and housebound people, people with physical disabilities or mental illness.

Yes, we do provide a community dental service.

2. How many community dental service(s)* are provided by your organisation?

*Community dental services providing dental care to a population living in a particular geographical area, not specific functions or parts of a service.

Number of service: 1

3. What geographical area(s) does this service/these services cover?

Whole of Hampshire to include the HM Prison Isle Of Weight.

4. Currently, how many (headcount)* dentists are employed by your organisation on community dentists' terms and conditions in each of the following bands?

39 Dentists are employed by Solent NHS Trust. Bandings have been exempted under Section 43 (Commercial Interest) of the Data Protection Act

5. Currently, how many whole time equivalent* (WTE) dentists are employed by your organisation on community dentists' terms and conditions in each of the following bands?

This information has been exempted under Section 43 (Commercial Interest) of the Data Protection Act

6. Overall, how many dentists (headcount) were employed by your organisation on community dentists' terms and conditions?

Number of dentists: 39

7. Of those community dentists who were employed by your organisation on 1st April 2014, how many were still employed on 1st April 2015?

Number of dentists: 39

8. Currently, how many (headcount) dentists are employed by your organisation on community dentists' terms and conditions in a permanent post in each of the following bands?

37 Dentists. Bandings have been exempted under Section 43 (Commercial Interest) of the Data Protection Act

9. Currently, how many (headcount) dentists are employed by your organisation on community dentists' terms and conditions in a temporary post in each of the following bands?

2 Dentists. Bandings have been exempted under Section 43 (Commercial Interest) of the Data Protection Act

10. Currently, how many community dentist positions (headcount) are vacant in each of the following bands?

FoiNO

570

RequestDate

19/05/2015

Request Summary

Compensation claim cases

Disclosure Letter

1. How much money has been paid out to staff working at your trust through compensation claims following accidents/injuries at work during the period 2010/2015?

- Table enclosed

FoiNO

571

RequestDate

19/05/2015

Request Summary

Inpatient services for patients who are detained/remanded under Section 35 and Section 36 MHA for assessment

Disclosure Letter

I am writing to advise you that Solent NHS Trust does not operate a specific service for patients detained/remanded under Section 35 and Section 36 .

FoiNO

572

RequestDate

22/05/2015

Request Summary

Bidding exercise for a vanguard organisation

Disclosure Letter

1. Could you send me a briefing that could be used in our newsletter for active members about the Trusts bid in terms of:
2. Who is involved?
3. What area is the bid aimed at?
4. What it aims to achieve for improved care of patients?
5. What type of model is being proposed?
6. How making such an alignment would improve things compared to the current systems used in the area.

Solent NHS Trust submitted 2 bids for vanguard status back in February 2015; unfortunately neither of these were successful in this initial tranche. However, the principles set out in these remain unchanged and we are continuing to work with our health and social care partners to take forward the strategies described within them.

The Portsmouth vanguard application was submitted in partnership with Portsmouth City Council, fully supported by NHS Portsmouth CCG and The Health and Well-Being Board. The proposal was to establish a multi-specialty community provider plus (MCP+) model for Portsmouth City's 210,000 registered GP population.

The key aim of the MCP+ is to positively advantage our citizens from beginning to end of life, empowering them to be healthy, safe and independent. Our proposal included an initial focus on adults with long term conditions and frail elderly before extending to include all age ranges. Primary care, the voluntary sector and the acute hospital will be key delivery partners as well as strong engagement and involvement of the local population in driving change.

The proposed model includes critical elements for enhanced integration:

- Full integration with social care
- Partnerships with local community and voluntary sector at city wide and locality level
- An enduring commitment to promoting independence
- Intensive in reach into the acute sector to ensure early supportive discharge and into care homes to undertake comprehensive assessments to proactively improve care management
- Innovation in technology
- Effective use of the our assets to ensure our clients stay city based either in community facilities or at home
- Expansion of our respected rehabilitation and reablement integrated health and social care team providing rapid intervention and ongoing support and care coordination
- A new more generic workforce designed to meet needs regardless of setting
- Building on the current excellent palliative care service in the city to ensure all clients benefit from coordinated future care planning

Our vision is for everyone in Portsmouth to be supported to live healthy and independent lives, with care and support that is integrated around the needs of the individual at the right time and in the right setting. Our strategy is to join up services around the needs of the individual and empower citizens to be in control of decisions about their care.

Expected benefits will be that Portsmouth people:

FoiNO

573

RequestDate

28/05/2015

Request Summary

Total spend on Allied Health Professional (AHP) agency staff during 2014/2015.

Disclosure Letter

1. Please can you confirm what your total spend on Allied Health Professional (AHP) agency staff was during the financial year 2014-15?

- Occupational Therapists: £19,305
- Physiotherapists: £190,667
- Speech & Language: £18,603
- Podiatrists: £120,880

2. Please can you confirm the names of the organisation/s you procure temporary Allied Health Professionals (AHP) from?

- Table enclosed

FoiNO

574

RequestDate

28/05/2015

Request Summary

Health and Safety and/or Risk policies

Disclosure Letter

Cancelled

FoiNO

575

RequestDate

27/05/2015

Request Summary

Mental Health services in Portsmouth

Disclosure Letter

- 1) Statistical reports for mental health in Portsmouth from when Solent NHS Trust started collecting them to today's date.
- 2) Any reports, documentation, risk assessment done on Solent's choice of treatment in Portsmouth hospitals, namely forced antipsychotics.
- 3) How did you assess treatment required for people in mental health hospitals?
- 4) Please provide any statistical documentation that you can provide in 18 hours of services offered by Solent mental health in Portsmouth. You can spend 9 hours doing post mental health act and nine hours doing post mental health act
 - Three PDF documents attached
- 5) Please provide documentation where you came to the conclusion that forced antipsychotics were a good idea. Please refer to previous FOI Response FOI 566.
- 6) How many staff we have in Adult Mental Health Services
As of the end of April 2015, 317 staff were employed within this service (279.4 Full Time Equivalents)

FoiNO

576

RequestDate

01/06/2015

Request Summary

Heat wave alertness and plans within Portsmouth based services

Disclosure Letter

1. Advice health visitors in Portsmouth will disclose to mothers and families with young children (especially with health conditions) under a level 2 or level 3 alert?

Twice weekly on Mondays and Fridays commencing from the first of June, Solent NHS Trust receives an email from the Met office with any alerts and advise. Key consistent advice is also published in the Trust's Heatwave plan. Public Health England also publish advice regarding particular high risks groups which is shared with staff via email and published on the Trust's website upon receipt of alert.

If a heat wave is anticipated or actually occurs health visitors would be delivering the key public health messages to the parents of young children. This information is made available to all Trust staff on Solent intranet site and gives the same information as shown on the Public Health England website. This information would include:

- Keeping their baby / child out of the sun – at all times if the baby is 6 months or under and particularly between 11am and 3pm for older infants.
- To use sunscreen as appropriate for their child and encourage them to wear a hat
- Dress their baby / child appropriately in loose cool clothing and ensuring babies in particular are not over dressed, including at night
- To offer plenty of fluids – for a fully breastfed baby this would mean giving additional breastfeeds, for formula fed babies over a month old, this would mean offering small quantities of water (cooled, boiled water for babies up until 6 months)
- Ensure the living space at home is as cool as possible
- Talking to parents about how to tell their baby / infant is over heated, for example observing skin colour, feeling baby's skin temperature, observing urine/stools output and mucous membranes in mouth.

It is difficult to respond specifically to what information would be given if a child had a health condition as this could vary from something like eczema, which might be aggravated by the heat, to a very debilitating condition. Much of the above information would be relevant to these children too. Children with complex health needs may be under the care of the Specialist HV team and they will have more knowledge about an individual child's condition. If this is not the case and an HV was worried about a child's health she would encourage the family to seek guidance from their GP about managing the child's condition during a heat wave and/or work with the family to ensure they know who to contact if the child's condition changes. Opportunities arise for imparting this information at health visitor clinic contacts and home visits.

Health Visitors work with families to ensure all information is relevant to each family's particular needs and this is done by using a family health assessment or feeding assessment tool, for example. If a child / family has needs that cannot be met by the health visitor service or is beyond the scope of the HV as may be the case with a child with a medical condition, the HV has a duty to ensure the child / family know where to access the support they need or may be able to complete a referral, depending on the circumstances.

2. Advice to residents or staff in residential care provided by the trust in the event of a level 3 alert? In particular, for ensuring the hydration of people detained under the provisions of the mental health act 1983?

Advice for care homes is included in the Heatwave plan where they must identify risk groups in hospital and/or care homes and follow the advice provided within the plan.

3. Which member of staff attended the local resilience forum or local health resilience forum for Portsmouth on behalf of the Trust for the last six months?

The Local Resilience Forum is attended by either the Accountable Officer for Emergency Planning – who is also a member of the executive team or by the Emergency Planning Officer.

FoiNO

577

RequestDate

30/05/2015

Request Summary

NHS-funded secondary care mental health services

Disclosure Letter

Cancelled

FoiNO

578

RequestDate

03/06/2015

Request Summary

IT Service

Disclosure Letter

1. Please confirm the location of your computer room / data centre

- On your premises? No
- 3rd party location? Yes
- Other NHS provider location? No

2. What is your annual budget for the following areas in the years:

- Table enclosed

3. Do you have any plans to move or re build your data centre facilities?

No

4. Do you have any other IT projects planned with a budget of over £50,000

No – all of our IT projects are included in our outsourced contract.

5. If your data centre /computer room is located with a third party of other NHS service supplier, please provide the following information:

- Contract start date? 1st July 2013/2014
- Contract end date? 30th June 2022/2023
- Total contract cost? £48m
- Annual contract costs?

The phasing or the contract charges varies each year depending on the nature of the transition work in that year associated with the implementation of new network infrastructure but circa £5.3m.

- Service/project lead (name, full email address and direct telephone number)
Lisa Hodgson, Senior Responsible Officer, ICT & Transformation, 023 8060 8900
- Name of supplier/contractor? CGI UK Ltd.

FoiNO

579

RequestDate

06/06/2015

Request Summary

Expenditure on contract and agency staff

Disclosure Letter

1. How much the trust spent in total during the 2014-15 financial year on contract and agency staff?
2. How much had the trust originally planned to spend on contract and agency staff during 2014-15
3. Total staffing expenditure for the 2014-15 financial year

In 14/15 the Trust managed its pay bill budget in its entirety. The outcome of this approach can be shown in the following numbers:

- In 14/15 the Trust had a total pay bill of £124.709m,
- £119.6m of which was spent on permanent staff, an increase of £4.1m from 13/14.
- In the same period, the pay bill associated with non-permanent members of staff was reduced by £2.2m. Total agency spend in 14/15 was £2.1m.

FoiNO

580

RequestDate

04/06/2015

Request Summary

Trust's Analysis, Reporting and Data Quality Practises

Disclosure Letter

1. What Department(s) within the Trust (if any) are responsible for the analysis and management of information and producing Business Intelligence/Performance Management Reports?
Within Solent NHS Trust our ICT and Performance teams are responsible for this.
2. What are the current tools or softwares utilised by the Trust for the production of these reports?
Business Objectives, SQL and Excel.
3. Who is responsible for Data Governance within the Trust and is there an applied set of Data Quality Policies and Procedures?
Jenny Hausen – Head of Data Assurance is responsible for Data Governance within Solent NHS. There are existing Data Quality policies and procedures.
4. What is the appropriate route for suppliers to engage with the Trust on the above services in terms of procurement – Are any existing frameworks/preferred supplier lists in place and if so how can these be applied to?
There are a number of frameworks any NHS organisation can access to tender for services. It is not appropriate for Solent NHS Trust to promote any individual one. Suppliers need to keep their 'ear to the ground' and apply to become a member of any framework.
5. Are you able to provide the names of department leads responsible for Business Intelligence and Data Quality within the Trust?
In regards to Business Intelligence Alasdair Snell is the responsible lead, for Data Quality Jenny Hausen is Solent NHS's lead.

FoiNO

581

RequestDate

11/06/2015

Request Summary

Doctor's break policy.

Disclosure Letter

Cancelled - no further information

FoiNO

582

RequestDate

11/06/2015

Request Summary

Primary contracts relating to support services around help/service desk, desktop support and network support.

Disclosure Letter

- Help / service desk support:
- Desktop support:
- Network support:

1. Contract Type:

Solent NHS Trust has a complete Infrastructure contract with CGI, which includes Help/service desk support, Desktop support and Network support.

2. What is the Support for Hardware, Software or other please state?

Please refer to Q1

3. Who is this supplier: If there is more than one supplier please input their contract information in another contract profile.

Please refer to Q1

4. What is the annual average spend this can be over 3 or 5 years?

The complete infrastructure contract has a value of £5m approx. per year.

5. What is the duration of the contract please also include any extension periods?

This is a 5 year contract

6. When does the contract expire?

February 2022

7. When will this contract be reviewed by the organisation?

February 2022

8. Please can you provide me with specific contact details of the person responsible for reviewing/owner of each contract. I'd like their full name, job title, contact number and direct email address.

Larry Murphy, Associate Director of ICT; Email: Larry.murphy@solent.nhs.uk

FoiNO

583

RequestDate

11/06/2015

Request Summary

How training providers market their products to new clients

Disclosure Letter

1. What budget has been allocated for ICT technical training from 1st April 2015 to the 31st of March 2016?

All planned ICT Training is the responsibility of our Infrastructure outsourcing partner, CGI Ltd.

2. Can you please provide details of the ICT Managers/Mangers that will purchase ICT technical training?

CGI Ltd

3. Please can we have a list of RFQ (Request for Quotes) for any training that will be purchased within the coming 12 months?

None

4. Is there ICT technical training required to be purchased within a certain timeframe?

None planned

5. Can I have a list of any ICT software Upgrades planned for the new financial year?

Our entire infrastructure (network, servers, hosting facilities, desktop & laptop) is being refreshed over the next 9 months as part of our outsourcing contract with our Infrastructure outsourcing partner.

6. Can I have a list of any hardware upgrades planned for the new financial year?

Our entire infrastructure (network, servers, hosting facilities, desktop & laptop) is being refreshed over the next 9 months.

7. Can you provide copies or details of any ICT projects?

- Table enclosed

8. How much ICT technical training, has been purchased from QA Limited since first of April 2015?

None.

9. Do you currently have any skills licences purchased with QA Limited?

No

10 .Can you please provide details of the ICT Managers/Mangers that will purchased the licence?

N/A

FoiNO

584

RequestDate

11/06/2015

Request Summary

Current mentalhealth projects Solent are involved with

Disclosure Letter

Cancelled - no further information requested

FoiNO

585

RequestDate

12/06/2015

Request Summary

Total spend on temporary Mental Health staff during the financial year 2014-15

Disclosure Letter

1 Please can you confirm how many temporary Mental Health staff of the listed specialisms, you have working on an agency basis at the time of this request (11th June 2015)

None

2. Please can you confirm the names of the organisation/s you procure temporary Mental Health staff from?

N/A

FoiNO

586

RequestDate

12/06/2015

Request Summary

Temporary Mental Health staff currently working for Solent NHS Trust.

Disclosure Letter

1. Please can you confirm how many temporary Mental Health staff of the listed specialisms you have working on an agency basis at the time of this request (11th June 2015)

None

FoiNO

587

RequestDate

15/06/2015

Request Summary

Health and welfare cases for the year April 1st 2014 – March 31 2015

Disclosure Letter

1. How many welfare cases in the Court of Protection was your NHS organisation a party to during 2014-2015?

There were two cases

2. Of those cases, how many were of the following kinds:

a. An application to authorise a deprivation of liberty in a setting not covered by the MCA DoLS, using the Re X streamline procedure described in X & Ors (Deprivation of Liberty) [2014] EWCOP 25 and Re X and others (Deprivation of Liberty) (Number 2)[2014] EWCOP 37

One in Portsmouth the agreement is that the local authority will be the applicant.

b. An application to the Court of Protection to seek a review of a deprivation of liberty that was authorised by a local authority in its capacity as supervisory body (either under s21A MCA or for declarations/orders under s15 and s16 MCA)

One case

c. An application relating to another health or welfare matter about a person who is deprived of their liberty

Two cases

d. An application relating to another health or welfare matter that was not connected with any deprivation of liberty

No cases

e. Other health or welfare cases not falling into the above categories

No cases

3. If it is possible to do so within the available resources, please could you tell us for each Court of Protection case you were involved in during 2014-15 the following information. We recognise that some of this information may be too resource-intensive to provide, so we have listed the questions in order of priority.

Table enclosed

FoiNO

588

RequestDate

15/06/2015

Request Summary

In the past three calendar years how many Solent NHS Trust staff in the Portsmouth area have reported abuse

Disclosure Letter

1. In the past three calendar years how many Solent NHS Trust staff in the Portsmouth area have reported abuse?

Table enclosed

FoiNO

589

RequestDate

13/06/2015

Request Summary

Solent staff suspended due to gross misconduct

Disclosure Letter

1. Staff employed by Solent NHS Trust that have been suspended due to gross misconduct

I can confirm that at the point of suspension gross misconduct has not been determined, a full and thorough process as outlined in the Disciplinary Policy would be undertaken before gross misconduct can be confirmed. Therefore to answer your question, in line with Solent NHS Trust's disciplinary policy the Organisation has not suspended anyone due to gross misconduct.

FoiNO

590

RequestDate

15/06/2015

Request Summary

Detail the names of Executive and Non - Executive Directors, Clinical Directors, Divisional managers and service managers

Disclosure Letter

Thank you for your enquiry dated 12th June 2015 where you requested information regarding the names of the Executive and Non- Executive Directors, Clinical Directors, Divisional Managers and Service Managers for specific departments within Solent NHS Trust.

I can confirm that the Trust holds this information; however this information is exempt under section 21 - Information accessible by other means of the Freedom of Information Act.

The information can be contained from Solent NHS Trust's public website using the following link:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>

This is an absolute exemption and there is therefore no requirement to consider the public interest

FoiNO

591

RequestDate

16/06/2015

Request Summary

Special severance payments made as part of compromise agreements approved for Solent

Disclosure Letter

Thank you for your enquiry received 15th June 2015 where you requested information regarding special severance payments which were part of compromise agreements approved for Solent NHS Trust.

I can confirm that the Trust holds this information, however this information is exempt under sections of the Freedom of Information Act and is therefore being withheld.;

Section 22 (intended for future publication): This information will be published in the Trust's Annual Report (Remuneration section) and Financial Accounts , which is due to be published in approximately August 2015.

Section 40 (personal information): The information that will be provided in the Trust's Annual Report (Remuneration section) and Financial Accounts will not be broken down in the level of information being requested as it may identify individuals income and therefore personal information.

This is an absolute exemption and there is therefore no requirement to consider the public interest

FoiNO

592

RequestDate

17/06/2015

Request Summary

Amount of Anaesthesia products dispensed during 2013/14.

Disclosure Letter

Thank you for your enquiry dated 16th June 2015 where you requested information on summary of request anaesthesia products dispensed during 2013/14.

I am writing to advise you that I have established that the information you requested is not held by this Trust.

Solent NHS Trust's Pharmacy didn't open until November 17th 2014, therefore no data is held by the Trust for the period 2013/14.

FoiNO

593

RequestDate

17/06/2015

Request Summary

CAMHS Services

Disclosure Letter

1. Does your Trust provide Child & Adolescent Mental Health services (CAMHS)?

Yes

2. If your Trust does provide CAMHS, what tier of CAMHS do you provide?

Solent NHS provides both Tier 2 and Tier 3 CAMHS services.

3. If your Trust does provide CAMHS T2 – T3 services:

a. What is the 0-18 population in your catchment area?

47000

b. What is your threshold for accepting referrals?

In terms of threshold, we accept all of the following referrals regarding:

Mild to moderate mental health problems

Moderate mental health problems

Moderate to severe mental health problems

Severe mental health problems

c. How many referrals did your CAMHS received from 1 May 2013 to 30 April 2014?

Our CAMHS service received 2,712 referrals.

d. How many of these referrals did your CAMHS decline from 1 May 2013 to 30 April 2014?

Our CAMHS service declined 426 referrals.

e. How many referrals were accepted by your CAMHS from 1 May 2013 to 30 April 2014?

Our CAMHS service accepted 2,286 referrals.

f. How many referrals did your CAMHS received from 1 May 2014 to 30 April 2015?

Our CAMHS service received 2,103 referrals during May 2014 to April 2015.

g. How many of these referrals did your CAMHS decline from 1 May 2014 to 30 April 2015?

Our CAMHS service declined 384 referrals.

FoiNO

594

RequestDate

17/06/2015

Request Summary

Total spend on temporary theatre staff during the financial year of 14-15

Disclosure Letter

Thank you for your enquiry dated 16th June 2015 where you requested information on Solent NHS Trust's total expenditure on Theatre staff during the financial year of 2014-15.

I am writing to advise you that I have established that the information you requested is not held by this Trust, as we are Community and Mental Health Service Provider.

FoiNO

595

RequestDate

22/06/2015

Request Summary

Files relating to disclosure of actual invoice expenditure for July 2014 to Present

Disclosure Letter

Thank you for your enquiry dated 19th June 2015 where you requested information regarding files related to the disclosure of actual invoice expenditure from July 2014 to present.

1. Invoice expenditure above £25,000

I acknowledge that you have recently visited our website in order to locate the information you are requesting and were unable to locate this. Please be aware that unfortunately due to a backlog our website was not updated at the time; however we have now made this information available. Please find the information you request on our website using the following link:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=2&fldKey=589>

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs) can be also used in the UK without requiring permission for the purposes of news reporting. Any other reuse, for example commercial publication, would require the permission of the copyright holder.

FoiNO

596

RequestDate

25/06/2015

Request Summary

A list of every database that Solent hold alongside a description

Disclosure Letter

1. Please can I have a list of every database your authority holds alongside a description of what the database is?

Clinical / Patient Systems

SystmOne

BT RiO

Nebula

laPTuS

Inform

R4

Corporate Systems

eSR – Staffing System

SBS – Financial System

eRoster – Staffing System

eLearning – Learning & Development System

FoiNO

597

RequestDate

26/06/2015

Request Summary

Lead commissioning CCG

Disclosure Letter

1. Do you have a 'lead commissioning CCG' (or equivalent title) responsible for the main mental health services provided by your Trust?

A) If so which CCG is it, & what is the name(s) of the lead commissioning officer?

B) Which other CCGs does the lead commission on behalf of?

C) If you don't have a lead mental health commissioner, which CCGs commissioner your mental health services and for each who is responsible for mental health commissioning?

Portsmouth

- We currently provide Adult Mental Health (AMH), Older Person's Mental Health (OPMH) and Child and Adolescent Mental Health Services (CAMHS) in Portsmouth City.
- These are commissioned by Portsmouth City CCG for the registered population of Portsmouth City and are not part of lead commissioner arrangements for other areas.
- The lead commissioning officers are Barry Dickinson (AMH and CAMHS) and Kerry Pearson (OPMH).

Southampton

- We currently provide Child and Adolescent Mental Health Services in Southampton City.
- This is commissioned by Southampton CCG for the registered population of Southampton City and is not part of lead commissioner arrangement for other areas.
- The lead commissioning officer is Katy Bartolomeo.

FoiNO

598

RequestDate

08/07/2015

Request Summary

Number of deaths and serious incidents concerning people with learning disabilities at your Trust since 2011.

Disclosure Letter

1. The number of deaths and serious incidents concerning people with learning disabilities at your trust since 2011

There have been no unexpected deaths reported centrally for Learning Disability Services.

Please note that Solent NHS Trust do not provide any inpatient facilities for patients with Learning Disabilities and therefore no inpatient deaths have been recorded.

FoiNO

599

RequestDate

09/07/2015

Request Summary

Pain clinic referral waiting times

Disclosure Letter

Thank you for your enquiry received 8th July 2015 where you requested information regarding pain clinic waiting times.

I confirm that we hold the information as below.

1) What was the average waiting time during 2014 for patients referred to specialist pain services for their initial appointment? If it is not possible to provide a response for '2014' please provide a response for the most recent appropriate time period which is available.

For 2014/15 the average waiting time for patients referred to specialist pain services was 56 days

2) What is the longest time a patient has waited for their first appointment with specialist pain services during 2014? Again, if it is not possible to provide this information for '2014' please provide a response for the most recent appropriate time period which is available.

In 2014/15 the longest time a patient had to wait for their first appointment was 117 days

3) What is the shortest time a patient has waited for their first appointment with specialist pain services during 2014? Again, if it is not possible to provide this information for '2014' please provide a response for the most recent appropriate time period which is available.

The shortest time a patient had to wait for their first appointment was 6 days

4) How many patients referred to specialist pain services breached the 18-week referral-to-treatment target during 2014/15 (read: April 2014 to March 2015 inclusive)? If it is not possible to provide this information for the designated time period, please provide the most recent figure which is available.

For the period 2014/15 no patient breached the 18 week referral to treatment target.

5) How many patients are currently on the waiting list for a specialist pain service appointment?

As of 12/07/2015 162 patients are currently on the waiting list (50 with appointments booked and 112 with no booking)

6) How many patients were on the waiting list for a specialist pain service appointment at the same point last year (ie July 2014). If not possible to provide this information specific to July 2014, please provide another comparable figure which is available and clarify the date this figure refers to.

On the 30/06/2014 there were 139 patients on the waiting list.

FoiNO

600

RequestDate

08/07/2015

Request Summary

Chargeable overseas visitors who have received kidney dialysis

Disclosure Letter

Thank you for your enquiry received 7th July 2015 where you requested information regarding chargeable overseas visitors who have received kidney dialysis from Solent NHS.

I am writing to advise you that I have established that the information you requested is not held by this Trust. Solent NHS Trust does not provide this service as we are not an Acute NHS Trust.

FoiNO

601

RequestDate

08/07/2015

Request Summary

The supply of Agency Allied Health and Health Science Professions for the financial year 2014-2015

Disclosure Letter

Thank you for your enquiry received 7th July 2015 where you requested information regarding the supply of Agency Allied Health and Health Science Professions for the financial year 2014-2015.

I confirm that we hold the information as below.

1. Spend on Agency AHP's for the April 2014 – March 2015 Financial Year

Dental Staff - £2,330

Occupational Therapist - £1,395

Pharmacy - £,985

Physiotherapist - £02,297

Podiatrist - £20,334

Speech & Language Therapist - £4,784

Total - £64,124

FoiNO

602

RequestDate

07/07/2015

Request Summary

Solent NHS's practitioner psychologist workforce

Disclosure Letter

Thank you for your enquiry received 6th July 2015 where you requested information regarding Solent NHS's practitioner psychologist workforce

I confirm that we hold the information as below.

1. How many clinical psychologists, counselling psychologists, and forensic psychologists are employed by the trust, by pay band?

Table enclosed

2. How many clinical psychologists, counselling psychologists, and forensic psychologists are Approved Clinicians under the Mental Health Act 1983 and how many are currently appointed as Responsible Clinicians.

No clinical psychologists, counselling psychologists, or forensic psychologists are Approved Clinicians under the Mental Health Act 1983 and none are currently appointed as Responsible Clinicians.

3. Does your trust have any policy documents regarding practitioner psychologists undertaking AC and or RC duties under the Mental Health Act 1983.

We do not have a specific policy regarding practitioner psychologists undertaking AC or RC duties under the Mental Health Act 1983.

FoiNO

603

RequestDate

11/07/2015

Request Summary

Scoping exercise into the education and dieteic provisions in other adolescent units within the UK.

Disclosure Letter

Thank you for your enquiry received 10th July 2015 where you requested information regarding education and dietetic facilities in other adolescent units within the UK

I am writing to advise you that Solent do not provide an adolescent CAMHS Unit. However Southern Health NHS Foundation Trust are the local providers of this type of provision. Therefore if you not done so already you may wish to contact them direct FOI@southernhealth.nhs.uk

FoiNO

604

RequestDate

20/07/2015

Request Summary

Contracts and agreements

Disclosure Letter

Thank you for your enquiry received 20th July 2015 where you requested information regarding Solent NHS's contracts and agreements.

I confirm that we hold the information which has been inputted into the spreadsheet supplied by yourself.

Spreadsheet embedded

FoiNO

605

RequestDate

21/07/2015

Request Summary

Information regarding Solent NHS's facilities management.

Disclosure Letter

Thank you for your enquiry dated 20th July 2015 where you requested information regarding Solent NHS's facilities management.

I confirm that we hold the information as below.

1. Please can you provide me with the organisation's existing contracts relating to facilities management for each of the following categories:

- Property and Building Services Maintenance
- Cleaning and Janitorial Services
- Security Services – From building and car park security to prisoner escorting services
- Catering Services

Please find our response which has been inputted into the spreadsheet supplied by yourself
Spreadsheet embedded

FoiNO

606

RequestDate

21/07/2015

Request Summary

Solent NHS's current recycling, waste support and maintenance contracts.

Disclosure Letter

Thank you for your enquiry received 20th July 2015 where you requested information regarding Solent NHS's current recycling, waste support and maintenance contracts.

I confirm that we hold the information as below.

1. Contract Type

Total Waste disposal management Service

2. Supplier

Veolia

3. Annual spend

Approx. £192,000 pa

4. Description of contract

This contract encompasses the re-use, pre-treatment, recovery (including recycling) and final disposal of healthcare wastes (Hazardous and Non-hazardous), Non-healthcare wastes (hazardous and non-hazardous) and confidential waste.

5. Contract duration

3 years with extension periods of a further 1 year + 1 year

6. Start of Contract

1st July 2014

7. Expiry of Contract

30th June 2017, depending on extensions being awarded this could extend to 30th June 2018 or 30th June 2019

8. Review of contract

30th June 2016, and 30th June 2017

9. Responsible person for contract review

Jo Warwick

Building and Environmental Compliance Manager

FoiNO

607

RequestDate

22/07/2015

Request Summary

Vehicle, leasing and maintenance contracts

Disclosure Letter

Thank you for your enquiry dated 21st July 2015 where you requested information regarding Solent NHS's vehicle, leasing and maintenance contracts.

I confirm that we hold the information as below.

1. Contract Type: Maintenance, Leased, Hire
Lease car management contract

2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.
The contract is supplied by GMP driver Care, there is no charge to the Trust for this contract above the mileage cost of the lease. The contract expires on the 31st March 2018.

3. A small description of the contract.
The contract is a fully managed services including annual licence checks, insurance, tax and MOT management. The most economical lease provider is used based on individual employee needs.

4. The expiry date of each individual contract.
Please see the attached spreadsheet below.
Spreadsheet embedded

5. The contract review date.
The contract is set to be reviewed on 31st March 2018.

6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.
Solent NHS Trust Procurement and Contract Manager – Stuart Baynham, Stuart.baynham1@solent.nhs.uk

7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?
The Trust renewed their contract with the incumbent in April 2015 for three years.

8. Understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.
The Trust is unable to state at this time which procurement route will be followed when the contract needs to be renewed. It will depend on whether there is an identified need at the point in which the contract is due to be renewed and whether the current contract can be extended. The normal rules for NHS procurement will be followed if there is a need identified.

FoiNO

608

RequestDate

23/07/2015

Request Summary

Ensuring financial efficiencies

Disclosure Letter

Request cancelled - no disclosure provided

FoiNO

609

RequestDate

24/07/2015

Request Summary

Number of consultants working over the week Saturday 18 July - Friday 24 July

Disclosure Letter

Thank you for your enquiry received 24th July 2015 where you requested information regarding number of consultants working over the week Saturday 18 July - Friday 24 July

I am writing to advise you that I have established that the information you requested is not held by this Trust. The reason for this is that Solent NHS Trust is a Community & Mental Health Trust and not an Acute Hospital Trust, therefore it is felt that this question is not applicable to us.

FoiNO

610

RequestDate

27/07/2015

Request Summary

Policy on cleaning toys and preventing contamination

Disclosure Letter

Thank you for your enquiry dated 24th July 2015 where you requested information regarding infection control of children's toys within Solent NHS's CAMHS services.

I confirm that we hold the information as below.

1. ~~Is~~ there a policy on cleaning toys and preventing contamination within the community CAMHS services?

At present we have a Standard Operating Procedure (SOP) that will be incorporated into our new decontamination policy once it has been ratified. This is attached below for your information. Three documents embedded

We also check cleaning of toys as part of our Annual Quality Improvement Tool Audit to provide assurance that staff are following this SOP. The audit tool we would use in CAMHS would be the Mental Health /Learning Disabilities Outpatient QIT (pages 5 and 6). This can be accessed at :RSS Feed

FoiNO

611

RequestDate

27/07/2015

Request Summary

Equality data reference religion

Disclosure Letter

Thank you for your enquiry dated 24th July 2015 where you requested information regarding Christian workers and service users.

I confirm that we hold the information as below.

1. What diversity questions you ask your workforce and service users to identify protected characteristics under the Equality Act 2010? Please see the below.

2. What questions you ask about religion within this? Please see the below.

Age:

Please state your date of birth

Disability:

Table enclosed

Gender reassignment:

We do not ask about gender reassignment

Marriage and civil partnership:

Table enclosed

Pregnancy and maternity:

We would not ask about pregnancy and maternity as it is up to the individual to let us know this.

Race:

Table enclosed

Religion or Belief:

Table enclosed

Sex:

Table enclosed

Sexual Orientation:

FoiNO

612

RequestDate

28/07/2015

Request Summary

Copy of the physical health checks trust policy

Disclosure Letter

No disclosure provided - request cancelled

FoiNO

613

RequestDate

29/07/2015

Request Summary

Organisational Charts

Disclosure Letter

Thank you for your enquiry dated 28th July 2015 where you requested information regarding Organisational Charts

I can confirm that the Trust holds this information and is responding under S21 of the Freedom of Information Act (Information Accessible by Other Means). The information you are requesting is already readily available on our public website <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>

FoiNO

614

RequestDate

30/07/2015

Request Summary

Contract information relating to corporate software/applications

Disclosure Letter

Thank you for your enquiry received 30th July 2015 where you requested information regarding contract information relating to corporate software/applications

I confirm that we hold the information as below.

1. Enterprise Resource Planning Software Solutions (ERP)

N/A

2. Customer Relationship Management (CRM) Solutions

N/A

3. Human Resources (HR) and Payroll Software Solutions

Allocate

4. Finance Software Solutions

SBS Oracle – Outsourced

Along with the actual contract information for the above can you also provide me with the maintenance and support contract associated with each of the categories above if it not already within the existing contract. For each of the categories above can you please provide me with the relevant contract information listed below:

5. Software Category: ERP, CRM, HR, Payroll, Finance

HR

6. Software Supplier: Can you please provide me with the software provider for each contract?

Allocate

7. Software Brand: Can you please provide me with the actual name of the software.

Allocate

8. Contract Description: Please also include the modules included within the contract.

Human Resources staff system.

Modules: Saas

FoiNO

615

RequestDate

30/07/2015

Request Summary

Estates and Facilities Department

Disclosure Letter

Thank you for your enquiry where you requested information regarding the Trust's Estate & Facilities Department

I confirm that we hold the information as below.

1. Full management structure (with names and job titles) of the organisation
2. Full Management structure (with names and job titles) of the Estates and Facilities Department

The above two questions are exempt under S21 (Information accessible by other means), however this information can be obtained from our public website <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>

3. Spend on agency staff within your Estates & Facilities Department 2014-2015
£189,952

FoiNO

616

RequestDate

01/08/2015

Request Summary

Latest Estates Strategy Document

Disclosure Letter

Thank you for your enquiry dated 31st July 2015 where you requested information regarding Solent NHS's latest Estates Strategy document.

I confirm that we hold the information as below.

1. Can you please make available the latest Estates Strategy document

Please find attached Solent NHS's latest Estates Strategy document:
Document embedded

Please be advised that the Appendices have been removed under section 43 (Commercial interest) of the FOI Act 2000.

FoiNO

617

RequestDate

03/08/2015

Request Summary

Consultants currently employed within your trust

Disclosure Letter

Thank you for your enquiry received 1st August 2015 where you requested information regarding the number of consultants opting out of weekend working.

I confirm that we hold the information as below.

1) The number of Consultants currently employed within your trust

47.32 Full Time Equivalents, 60 headcount

2) The number of Consultants currently employed within your trust who have actively opted out of non-emergency weekend working.

As a Community & Mental Health Trust this question is not applicable to Solent NHS Trust, who do not provide Acute / Hospital treatment.

FoiNO

618

RequestDate

03/08/2015

Request Summary

Consultants currently employed within your trust

Disclosure Letter

Thank you for your enquiry received 1st August 2015 where you requested information regarding the number of consultants opting out of weekend working.

I confirm that we hold the information as below.

1) The number of Consultants currently employed within your trust

47.32 Full Time Equivalents, 60 headcount

2) The number of Consultants currently employed within your trust who have actively opted out of non-emergency weekend working.

As a Community & Mental Health Trust this question is not applicable to Solent NHS Trust, who do not provide Acute / Hospital treatment.

FoiNO

619

RequestDate

06/08/2015

Request Summary

Each CCG Solent NHS cover

Disclosure Letter

Thank you for your enquiry dated 5th August 2015 where you requested information regarding community continence service providers.

I confirm that we hold the information as below.

1. What is the population size covered by your community continence service provider?

For Southampton the population size is 270,595, for Portsmouth the registered population is 205,400 and for the New Forest it is 172,070 (as of April 2015).

2. Please provide a copy of your community provider continence service specification.

Three documents embedded

3. Does your provide incontinence pads to patients, or do they assess patients and advise which products the patient needs to purchase?

The contract includes purchase and delivery of prescribed pads. If the patient prefers an alternative then they are provided with a token relating to the equivalent cost, with the patient responsible for any additional cost (personal health budget solution). All this is administered by Solent NHS Trust.

4. If your provider does provide incontinence pads, is there a limit to how many they are prescribed? If so how many are they allocated?

On average patients are supplied with 3 pads per day. There is no specific limit, this is part of the assessment process and based on clinical need. So if a patient needs more clinically then this will be provided. Patients can also order/pay for additional pads (via health budget route).

5. How many weeks supply of pads do patients get at a time?

Patients order pads on line and this is monitored by the continence service. Patients are therefore able to ensure that they have an adequate supply, which can also be influenced by how much they can store at home. There is no set limit to what can be ordered. Products are delivered on a 12 weekly basis.

6. What is the average number of pads prescribed to each patient per day?

The average number prescribed is 3-4 per day, but as mentioned previously will be dependent on individual clinical need.

7. How often are patient's continence requirements reviewed?

This will be dependent on individual patient needs and / or condition- post surgery, it is 12 week review. For most it is a yearly review unless the service is contacted regarding a change of requirements / clinical needs.

8. How many pads does your provider prescribe a year, for the last full year of data that is available.

For the last full year for total pieces which include net pants this was 1,220,303 pads.

9. What is the average daily cost of a patient within the continence service?

FoiNO

620

RequestDate

07/08/2015

Request Summary

Solent NHS Trust management's decision to discontinue adult out-of-hours community nursing in Portsmouth

Disclosure Letter

Thank you for your enquiry dated 6th August 2015 where you requested information regarding Solent NHS Trust management's decision to discontinue adult out-of-hours community nursing in Portsmouth.

I confirm that we hold the information as below.

Between October 2014 and April 2015:

During the period of time that you have requested for further information, Solent NHS Trust did receive an higher than average number of resignations however having analysed these resignations, we can confirm that 38 resignations were due to relocation (moving away from Solent area), promotion to more senior roles in other Trusts and some were associated with work life balance. The remaining 9 resignations were due to planned retirements.

1. How many band 5 Community Nurses posts for adult patients Solent NHS Trust in Portsmouth have voluntarily terminated their contract?

19 band 5 community nurses voluntarily terminated their contract.

2. How many band 6 Community Nurses posts for adult patients Solent NHS Trust in Portsmouth have terminated voluntarily their contract?

20 band 6 community nurses voluntarily terminated their contract.

3. How many band 7 Community Nurses posts for adult patients Solent NHS Trust in Portsmouth have voluntarily terminated their contract?

7 band 7 community nurses voluntarily terminated their contract.

4. How many band Community matron posts for adult patients Solent NHS Trust in Portsmouth have voluntarily terminated their contract?

1 community matron voluntarily terminated their contract.

FoiNO

621

RequestDate

10/08/2015

Request Summary

The amount Solent NHS pays to the Confederation of British Industry and its subsidiaries

Disclosure Letter

Thank you for your enquiry dated 7th August 2015 where you requested information regarding the amount Solent NHS Trust pay to the Confederation of British Industry and its subsidiaries

I confirm that we hold the information as below.

1. The amount your organisation pays to the confederation of British industry and its subsidiaries.
Solent NHS Trust has not made any payments to the Confederation of British Industry.

FoiNO

622

RequestDate

12/08/2015

Request Summary

Solent NHS's IT service

Disclosure Letter

Thank you for your enquiry received 11th August 2015 where you requested information regarding Solent NHS's ICT service.

I confirm that we hold the information as below.

1. How many desktop PCs you currently have?

Approximately 2000

2. What is the age profile of this equipment?

3 to 5 years

3. What brand are they and what company were they purchased from?

Due to changes in our outsourced IT provisions, I am afraid we do not have a record this information.

4. How many Notebook / Laptops you currently have?

Approximately 2000

5. What is the age profile of this equipment?

Less than a year old

6. What brand are they and what company were they purchased from?

Dell; due to changes in our outsourced IT provisions, I am afraid we do not have a record of where they were purchased from.

7. How many tablets you currently have?

17 iPads

8. What is the age profile of this equipment?

Approximately 3 years

9. What brand are they and what company were they purchased from?

Apple; due to changes in our outsourced IT provisions, I am afraid we do not have a record of where they were purchased from.

FoiNO

623

RequestDate

12/08/2015

Request Summary

Unpaid costs still owed to the trust by patients

Disclosure Letter

Thank you for your enquiry dated 11th August 2015 where you requested information regarding unpaid cost owed to Solent NHS Trust.

I am writing to advise you that the specific information you requested for the following questions is not held by this Trust due to Solent NHS Trust only providing Community and Mental Health services therefore we do not hold information regarding treatment for overseas patients. I can confirm that we are able to provide you with a response for Q6, please see below.

- 1) What is the total amount owed to the trust by overseas, (ie non-UK resident) chargeable patients between 2010 and 2015? (This should be a single figure referring to all costs between 2010 and 2015).
- 2) Please provide a figure for the highest cost incurred by one patient (that is still owed to the trust) during that time and please also state the treatment.
- 3) Please state how many Overseas Visitor Managers or Overseas Visitor Officers are employed by the trust.
- 4) Please provide a separate breakdown for the unpaid costs accrued by overseas chargeable patients specifically for maternity care between 2010 and 2015.
- 5) Please also provide a figure for the highest amount accrued by a single patient specifically for maternity care (again that is still owed to the trust), and provide as many details as possible without breaching confidentiality such as the year and care required.
- 6) Please also state what policies the trust has in place for checking whether patients undergoing treatment are overseas, and potentially chargeable. Solent NHS Trust has one policy in which we state the rules and regulations for charging overseas patients. Please find the policy attached.
Document embedded

FoiNO

624

RequestDate

12/08/2015

Request Summary

staffing spend

Disclosure Letter

Thank you for your enquiry dated 11th August 2015 where you requested information regarding expenditure on non-medical /non clinical interim staff.

I confirm that we hold the information as below.

1)The total amount spent by your organisation on non-medical /non-clinical interim staff (i.e. staff that may work within contract management, human resources, IT, finance, procurement, business development, administration, etc.) I request this information for the financial years of 2013/14 and 2014/15. When responding, please confirm if the value given is inclusive of agency fees and VAT.

Solent NHS Trust has spent the following figures on non-medical/non clinical interim staff for the financial years of 2013/14 and 2014/15. This excludes any invoicing directly charged to capital projects, as these will have been excluded from the Annual Accounts I&E position.

2013-14: £1,461k

2014-15: £1,509k

FoiNO

625

RequestDate

13/08/2015

Request Summary

Rehabilitation services

Disclosure Letter

Thank you for your enquiry dated 12th August 2015 where you requested information regarding Solent NHS's rehabilitation services.

I confirm that we hold the information as below.

Our responses have been split for certain questions depending on the service, please find them labelled as the following:

A – Community in-patient services (Southampton)

B – Neurological Rehabilitation (Southampton)

C – Neuro – Psychiatric (Southampton)

D – Spinnaker Ward (Portsmouth)

1. Within what inpatient facilities do you provide rehabilitation services?

A – Royal South Hants hospital provides rehabilitation services via a therapy team working across two wards. This team also works into the Brownhill House which is a residential service provided by Southampton City Council.

B - is a 14 bedded unit which specialises in the treatment of people with physical and cognitive limitations following a recent neurological event or a long term neurological condition.

C - is a 10 bedded unit (8 male and 2 female) offering a rehabilitation service to individuals with a brain injury whose impairments are largely in the cognitive, behavioural or mental health spectrum.

D - is a 16 bedded unit providing Specialist Inpatient Rehabilitation for patients with complex physical disability excluding new Stroke diagnoses. The unit is primarily commissioned to manage the needs of adults 65 years of age and older but also takes patients under that age limit with complex physical disability where the unit can provide the type of rehabilitation required and where it is in the best interests of that patient.

2. Whole Time Equivalents, how many Physiotherapists are available to each unit and for how many beds?

Southampton: For the total of 68 beds the service is currently funded for Physiotherapists: - 5.5 wte

Portsmouth: 4 wte for 16 beds

3. Whole Time Equivalents, how many Occupational Therapists are available to each unit and for how many beds?

Southampton: For the total of 68 beds the service is currently funded for 7 wte Occupational Therapists

Portsmouth: 2.8wte for 16 beds

FoiNO

626

RequestDate

14/08/2015

Request Summary

A specific Solent NHS tender

Disclosure Letter

Thank you for your enquiry received 13th August 2015 where you requested information regarding specific Solent NHS tenders. I confirm that we hold the information as below.

Your organisation published the tender: Southampton: Business services: law, marketing, consulting, recruitment, printing and security. 2014/S 045-07561405 Published 03 2014

My request is the full names and addresses of all of the companies who submitted a PQQ and / or ITT for this tender and whether they were successful or not.

Catchy Monkey Design Ltd. (Awarded)

33 Aintree Close ☐

Eastleigh

Hampshire☐

SO50 7PU

NHS CREATIVE (Awarded)

Ashurst Hospital☐

Ashurst

Hampshire☐

SO40 7AR

DC Group (UK) Ltd (Awarded)

The Old Dairy ☐

Corley

Wiltshire☐

BA12 7QH

Sans Frontiere Marketing Communications (Unsuccessful)

73 High Street

Lewes

East Sussex

BN7 1XG

University of Southampton – The Print Centre (Awarded)

Unit 2 Itchen House,

186 Empress Road ☐

FoiNO

627

RequestDate

20/08/2015

Request Summary

financial spend and forecast information for 2013-14, 2014-15 and 2015-16.

Disclosure Letter

I am writing to you with regards to your queries raised in reference to our previous FOI response relating to Solent NHS's financial spend and forecast information for the financial years of 2013/14, 2014/15 and 2015/16.

Please find below a revised response to your query. We have also addressed your queries raised;

- Please confirm whether the Total Capital spend on Software is £204k for the year 2013-14 as it is the sum of both Business Software and Clinical Systems.

Yes this is correct.

- Please provide the bifurcation of the Total Revenue spend on Software (i.e. Business Software and Clinical systems) for the year 2013-14.

This information is on the old accounting system and so not readily available. To provide this information would exceed the 18 hours allocated under the FOI Act 2000.

- Please confirm whether the trust has incurred "0" expenses for Total Capital spend on Software for the year 2014-15.

This has been updated in our revised response below.

- Also I noticed that Total organizational IM&T Revenue spend is £10.03m and £11.66m for the year 2014-15 and 2015-16. However the Total organizational IM&T spend is the sum of (Total spend on Software + IT Services + IT staff + Other IT) comes as £12.18m and £15.02m respectively. Similarly, the Total organizational IM&T Capital spend is £3.072m and £1.964m for the year 2013-14 and 2014-15. While the Total organizational IM&T spend is the sum of (Total spend on Software + IT Services + IT staff + Other IT) comes as £3.071m and £1.965m respectively. Kindly, clarify the difference. Ideally Total organisational IM&T spend should match with the sum total of its sub-categories.

This has been updated in our revised response below.

I confirm that we hold the information as below.

Table enclosed

FoiNO

628

RequestDate

19/08/2015

Request Summary

Solent NHS's IT security areas

Disclosure Letter

Thank you for your enquiry received 18th August 2015 where you requested information regarding Solent NHS's IT security areas.

I confirm that we hold the information as below.

1. Please provide information on the manufacturer used, licence expiry, and licence cost including duration for each of the following IT security areas within the organisation:

- a) Desktop anti-virus
- b) Protection of Microsoft Exchange environment (please state if this is not applicable due to the use of NHSmail/NHSmail2)
- c) Email gateway (please state if this is not applicable due to the use of NHSmail/NHSmail2)
- d) Web gateway
- e) Mobile device management/enterprise mobility management
- f) Hard disk encryption
- g) Removable media encryption
- h) Firewall
- i) VPN
- j) Two factor authentication provider
- k) Wireless network provider
- l) Virtual server software provider and number of virtual servers (e.g. VMWare, Hyper-V etc.)
- m) VDI software provider and number of VDI instances
- n) Network access control solution provider
- o) Security information and event management (SIEM) solution provider

These services are provided under the Trust's complete infrastructure contract with CGI Ltd.

2. The total number of computers within the organisation.

Solent NHS Trust is contracted for 3700 desktops

3. The total number of smartphones within the organisation.

Currently approx 400

4. The total number of tablet devices within the organisation.

17

5. Details of whether IT security is provided by an in-house team or by a third party – if by a third party please state who provides the service and when the contract expires.

FoiNO

629

RequestDate

20/08/2015

Request Summary

Solent NHS's staff and agency hours and expenditure

Disclosure Letter

Thank you for your enquiry dated 19th August 2015 where you requested information regarding Solent NHS's agency and staff numbers and expenditure.

I confirm that we hold the information as below.

1) What was Solent NHS Trust's figures for the following, for the year 2014/15:

- a. Staff numbers
- b. Staff cost
- c. Agency Hours
- d. Agency Spend

*FTE = Full Time Equivalent and HC = Head Count

Four tables enclosed (a-d)

Table c: Please note that this information is not held centrally by the Trust and therefore cannot be provided. To provide this information would require the Trust to a manual trawl through all agency spend, to determine the number of hours worked. This would exceed the 18hrs allocated to respond to a FOI request.

FoiNO

630

RequestDate

28/08/2015

Request Summary

Solent's nursing staff

Disclosure Letter

Thank you for your enquiry received 27th August 2015 where you requested information regarding Solent's nursing staff.

I confirm that we hold the information as below.

Please Note: It should be noted that the services which Solent NHS Trust is commissioned to provide have changed between 2014 and 2015 so these numbers do not relate to the same service provision.

1) ~~What~~ What was your whole time equivalent nursing establishment, for each band 5 to 8d, at i) 1 July 2014 and ii) 1 July 2015

Table enclosed

2) ~~How~~ How many whole time equivalent nursing vacancies did you have, for each band 5 to 8d, at i) 1 July 2014 and ii) 1 July 2015.

July 2015 Solent NHS Trust had advertised:

6.6FTE Band 5 vacancies

July 2014 Solent NHS Trust had advertised:

5.8 FTE Band 5 vacancies

3.0FTE Band 6 vacancies

3) ~~At~~ At 1 July 2015, how many registered nursing staff did the Trust employ from outside the European Economic Area (EEA) on a Tier 2 visa? (WTE and headcount).

This information is not centrally recorded and would require a manual review. Therefore this question is being exempted under Section 18 of the FOI Act 2000 (time required would exceed 18 hours).

4) ~~At~~ At 1 July 2015, how many registered nursing staff did the Trust employ from within the European Economic Area (EEA) (not including UK) (WTE and headcount)

Table enclosed

5) ~~At~~ At any point since June 2015, have any recruited nursing staff been prevented from starting work at your Trust because of the cap restrictions on a Tier 2 visa, and if so how many.

Solent NHS Trust has not prevented any nursing staff to work for the Trust due to cap restrictions

FoiNO

631

RequestDate

29/08/2015

Request Summary

Solent's current contract with specific softwares

Disclosure Letter

Thank you for your enquiry dated 28th August 2015 where you requested information regarding Solent's current contract with specific software's.

I confirm that we hold the information as below.

1) When your current contract with HR and Payroll software expires.

Solent NHS Trust does not have a separate contract for a HR or Payroll system; ESR is a national NHS contract which has been recently awarded for five years. This came into effect in September 2015.

2) When your current contract with BACs payment software expires.

Our contract for BACs payments is outsourced to our payroll provider and the contract is due to expire in March 2017.

3) Where/if these services will be tendered.

The National ESR system contract was subject to the requirements of the European Procurement requirements.

4) Are you joined to another trust with regards to the above information.

Solent's contract for payroll services and BACs payments is linked to the majority of the NHS Trusts in Hampshire, and will be subject to the European Procurement requirements.

FoiNO

632

RequestDate

02/09/2015

Request Summary

Temporary staff bookings

Disclosure Letter

Thank you for your enquiry dated 1st September 2015 where you requested information regarding Solent NHS's temporary staff booking procedures.

I confirm that we hold the information as below.

1) Does Your Trust have a centralised temporary staff booking team?

Yes.

2) If Yes, which categories does it book for?

All temporary staff bookings are made through bank staffing office.

Contact: Helen Pretty – Solent Bank Staffing Manager.

3) Who is your Head of Procurement and who is your Senior Buyer/ Category Manager responsible for overseeing HR/Agency procurement in your trust?

This post is currently vacant

4) Please provide your annual agency spend for 2014/15 for each of the following categories Doctors (including GPs) Nurses (including Community Workers) Non-Medical Non-Clinical Allied Health Professionals and Health Science Services

Table enclosed

5) Which procurement frameworks does the trust currently use and for which staffing categories?

LPP Frameworks used for all categories of staff.

6) Please state if there is any "off framework" usage over the past 12 months and please detail which staffing categories and which agencies were used?

Yes we have and a full list of agencies used and for which staff groups, is included in our response for question 7

7) Please provide a breakdown of the agencies used for each staffing categories, with the number of hours supplied during 2014/15.

Please note that we are able to supply a breakdown of the agencies used

Spreadsheet embedded

However in order to provide a breakdown by hours, would exceed the 18 hours allowed under the FOI Act 2000 and therefore is being exempted.

FoiNO

633

RequestDate

07/09/2015

Request Summary**Disclosure Letter**

Thank you for your enquiry dated 4th September where you requested information regarding Solent NHS Trust's Head of Estates and their respective contact details.

I confirm that we hold the information as below.

Director of Infrastructure: Robert Steele
Phone Number: 023 8060 8900

FoiNO

634

RequestDate

11/09/2015

Request Summary

Organisational chart

Disclosure Letter

Thank you for your enquiry received 10th September 2015 where you requested information regarding organisational charts for Solent NHS Trust.

I confirm that we hold the information as below.

An updated organisation chart for the Estates, Facilities and Property Service division
Document embedded

Other organisational structures can be found on our public website <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>

FoiNO

635

RequestDate

10/09/2015

Request Summary

Contract Type, Maintenance, leased, hire etc

Disclosure Letter

Dear Albert Chan

Regards your email below, please find attached a response we sent you on the 13th August 2015

Response given for FOI 607 (same request from the same requestor)

FoiNO

636

RequestDate

09/09/2015

Request Summary

Total amount the Trust spent on Agency/Locum

Disclosure Letter

Thank you for your enquiry dated 8th September 2015 where you requested information regarding Solent NHS Trust's total expenditure on agency/locum staff.

I confirm that we hold the information as below.

1) Total amount the Trust spent on Agency/ Locum (April 2014 – March 15 Financial year)

• Nurses

£1,292,646, (qualified and non-qualified)

• Allied Health Professionals/ Health Science Services

£464,124

2) For the information above to be broken down by speciality and grade.

Nurse's

Table enclosed

AHP's

Dental Staff - £2,330

Occupational Therapist - £1,395

Pharmacy - £,985

Physiotherapist - £02,297

Podiatrist - £20,334

Speech & Language Therapist - £4,784

Total - £64,124

FoiNO

637

RequestDate

11/09/2015

Request Summary

Physiotherapy agency spend Aug 14 - Sept 15 for Western Community Hospital

Disclosure Letter

Thank you for your enquiry dated 10th September 2015 where you requested information regarding Physiotherapy agency locum spend between August 2014 and September 15 at Solent NHS Trust's Western Community Hospital.

I confirm that we hold the information as below.

1) What was the Physiotherapy agency locum spends between August 2014 and September 2015 for Western Community Hospital?

Solent NHS Trust has not had any physiotherapy agency locum staff at the Western Community Hospital for this time period, therefore the response is nil

FoiNO

638

RequestDate

14/09/2015

Request Summary

Policies and procedures relating to Suicide

Disclosure Letter

Thank you for your enquiry dated 11th September 2015 where you requested information regarding public health issues relating to mental health.

I confirm that we hold the information as below.

1) Do you have any policies/procedures relating to suicide rates in Portsmouth?

We are involved in Public Health initiatives to reduce suicides; this is contributing to the City wide Mental Health Policy which is being led by Public Health and will be published in spring 2016.

Also please find attached below Solent NHS Trust's Clinical Risk Policy
Document embedded

FoiNO

639

RequestDate

14/09/2015

Request Summary

Numbers/ age/ duration of people using Solent Neuro Rehab Services West

Disclosure Letter

Thank you for your enquiry received 11th September 2015 where you requested information regarding Solent NHS Trust's Solent Neurological Services (West) and Community Stroke Team.

I confirm that we hold the information as below.

1. Number of people using the services :

- Our Community Neuro Rehab team received approximately 440 referrals for the year 2014/15
- Our Community stroke team supported 173 patients during 2014/15.

2. Average age of people using the services :

We do not collect this data

3. The average duration of service required by patients :

- Our average intervention time for patients in 2014/15 was 116 days but intervention time is flexible according to patient need.
- Our community stroke ESD team length of intervention is variable according to patient need – for some it is 2-3 weeks and for others it is 6 - 12 weeks.

Our multi-professional community neuro rehabilitation team provide interventions, advice and support to all adults with a diagnosed neurological condition. Patients are referred to us for a variety of reasons and we have access to a comprehensive range of services to meet their needs.

FoiNO

640

RequestDate

14/09/2015

Request Summary

Organisational Charts for IM&T Department

Disclosure Letter

Thank you for your enquiry received 11th September 2015 where you requested information regarding Solent NHS Trust's Organisational Charts for the IM&T Department.

I can confirm that the Trust holds this information, however this information is exempt under section 22 (information intended for future publication) of the Freedom of Information Act and is therefore being withheld.

Please note that Solent NHS Trust is currently reviewing its IM&T Structure; but all organisational structures are published on our public website (<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=1&fldKey=325>) and therefore this information is intended for future publication (shall we say December 2015).

FoiNO

641

RequestDate

07/09/2015

Request Summary

Total sales value by contract, supplier and the year 2013/14

Disclosure Letter

Thank you for your enquiry received 6th September 2015 where you requested information regarding Solent NHS Trust's total sales value by contract, supplier and year of 2013/14.

Contracts

Sandwiches, Filling, Salads and Pastries Hot and Vending Beverages Food To Go Delivered Ready Prepared Meals Cook Chill Cook Freeze Delivered Meals and Specialist Meals Fresh and Prepared Fruit, Vegetables and Fresh Poultry Eggs Chilled and Frozen Food Fresh Meat, Poultry Cooked Meats Fresh Pies and Sausages Milk, Cream, Dairy Products, Bread and Morning Goods Prepared Potatoes

I can confirm that the Trust holds this information, however this information is exempt under section 12 (Time required to compile a response would exceed 18hrs) of the Freedom of Information Act and is therefore being withheld. This is an absolute exemption and there is therefore no requirement to consider the public interest.

However we can confirm that Solent NHS Trust currently maximise current National Framework Agreements with regard to prepared and unprepared food and provisions. We currently use a number of different agreements depending on the sessional requirement.

FoiNO

642

RequestDate

04/09/2015

Request Summary

Current average waiting time from referral to treatment via IAPT.

Disclosure Letter

Thank you for your enquiry dated 3rd September 2015 where you requested information regarding

I confirm that we hold the information as below.

1) ~~The~~ The current average waiting time from referral to treatment via IAPT.

The current average waiting times are as follows:

- ~~1~~-2 weeks for triage assessment
- ~~2~~-3 weeks for step 3 or counselling assessment
- ~~2~~-4 weeks for most other treatments either straight after triage or after second counselling or step 3 more in depth face to face psychological assessment

2) ~~Total~~ Total number of patients aged over 65 referred to therapy via IAPT in the latest year for which data is available.

The total number of patients was 63 in the last year (from 29/09/14 - 29/09/15).

3) ~~How~~ How many patients aged 65+ waited longer than 28 days to start treatment in the latest:

a) year

b) quarter for which data is available?

- ~~In~~ In last year (from 29/09/14 - 29/09/15) 48 patients waited 28 days to start treatment.
- ~~In~~ In Q1 of 15/16 (01/04/15 - 30/06/15) 11 patients waited 28 days to start treatment.

FoiNO

663

RequestDate

22/10/2015

Request Summary

Use of electronic systems within CCG's

Disclosure Letter

Cancelled N/A

FoiNO

664

RequestDate

26/10/2015

Request Summary

Use of electronic systems within NHS Trust

Disclosure Letter

- 1.What business intelligence benchmarking software they use (e.g. Dr Foster, CHKS?)
Solent NHS Trust does not use any benchmarking software, however we use a number of benchmarking reports.
- 2.Do you currently use a real time A&E reporting system? If so which one?
N/A as Solent NHS Trust does not have an A&E Department.
- 3.Do you currently connect multiple data sources (e.g. SUS, Primary Care, Ambulance, Social Data)?
No

FoiNO

665

RequestDate

27/10/2015

Request Summary

Temporary agency contracts and agency spend

Disclosure Letter

1.Do you have contract of supply in place for temporary agency labour for Qualified Social Workers and Occupational Therapists?

No

2.When did this contract start and when does it expire?

N/A

3.How much temporary agency labour spend for Qualified Social Workers has there been this financial year, so far?

None

4.How much temporary agency labour spend for Occupational Therapist's has there been this financial year, so far?

£6,365

5.How many temporary Qualified Social Workers did the Trust have deployed in September 2015?

N/A

6.How much agency spend has there been in the trust for Qualified Social Workers within the current contract?

N/A

7.How many agency Occupational Therapists are there deployed across the NHS at the moment?

2

8.Can you break down the spend per agency from 1st April 14 – 30th April 15?

-Table enclosed

9.Do you currently use a framework? If so which frameworks?

NHS London Procurement Partnership

FoiNO

667

RequestDate

30/10/2015

Request Summary

Date relating to children who have dies recieveing in patient physciatric care

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not held by this Trust as Solent NHS Trust do not have an inpatient service for children.

FoiNO

668

RequestDate

03/11/2015

Request Summary

Policies regarding difficulties when working with non english speaking mothers

Disclosure Letter

1. Policies regarding non English speaking mothers

Solent NHS Trust does not have specific policies relating to non-English speaking families. However embedded in Solent NHS Trust and service specific policies there is a requirement to have translated materials available and use non family interpreters for each communication.

FoiNO

669

RequestDate

03/11/2015

Request Summary

Details of continence aids Solent provide

Disclosure Letter

1.Portsmouth Area: Please provide us with details of the continence aids that you provide (including the types of aids and number of items supplied per resident per week for each of the three categories of resident 1a, 1b and 1c).

Solent NHS Trust supply pads to all categories who have been assessed as requiring them.

We do not differentiate between anyone who requires continence pads, as part of our criteria we do not document if they have funded or not as we supply to anyone who is assessed as requiring pads. We can only give data regarding containment pads not all continence aids.

-Table enclosed

FoiNO

670

RequestDate

05/11/2015

Request Summary

- Details of the Trust's current Friends and Family Test supplier/system,
- Automated IVR/IVM (Interactive Voice Response/Interactive voice Messaging)
- Agents calls
- Supplier details
- Paper/ Local surveys

Disclosure Letter

1. When the service was implemented and the specialties included?

September 2012

We follow NHS England's guidance regarding roll out of Friends and Family Test. Patients can also respond via a link on our website so therefore this is available to all patients across our community and mental health services.

2. Monthly values for the numbers of patients surveyed?

Approximately 1,400 returns each month

3. Specific details of any aims/targets set for the Friends and Family Test and whether or not these have been achieved?

National guidance from NHS England

4. Details of any patient complaints or technical difficulties encountered whilst the service is in operation?

None

5. Does the Trust survey patients by SMS?

No

6. Where are the SMS carriers servers located?

N/A

If the service uses automated IVR/IVM (Interactive Voice Response/Interactive voice Messaging) calls;

7. Where are the servers that undertake these calls located?

N/A

8. Do the IVR servers process patient identifiable data?

N/A

If the service uses agent calls;

Questions 9 – 24 are not applicable

Supplier Details

25. Suppliers(s) of the above services:

Optimum Health Technology OHT (for FFT)

FoiNO

671

RequestDate

07/11/2015

Request Summary

A&E wait times

Disclosure Letter

I am writing to advise you that we have established that the information you requested is not held by this Trust. Solent NHS Trust is a Community & Mental Health Trust and do not operate any A&E services.

FoiNO

672

RequestDate

07/11/2015

Request Summary

Financial budget 2013/14 and 2014/15

Disclosure Letter

1. What is your overall budget in the financial years 2013/14 and 2014/15?

2013-14: £187,756

2014-15: £187,240

FoiNO

673

RequestDate

07/11/2015

Request Summary

Items purchased by product for immunotherapy products

Disclosure Letter

1. Please can you supply the total number of items purchased by product for immunotherapy in an allergy indication

Solent NHS Trust have not used any immunotherapy for an allergy indication in the last 12 months.

FoiNO

674

RequestDate

10/11/2015

Request Summary

Policies, standard letters and information sheets relating to Clozapine

Disclosure Letter

1.Solent NHS Trust's policies on clozapine prescribing and any standard letters or routine information sheets that are sent to GPs whenever a patient is commenced on clozapine

Please find attached Solent NHS Trust's clinical guidance document; 'Guidelines for Initiating Clozapine in the Community', which also includes the standard letters requested.

-Document enclosed

FoiNO

674

RequestDate

10/11/2015

Request Summary

Policies, standard letters and information sheets relating to clozapine

Disclosure Letter

1.Solent NHS Trust's policies on clozapine prescribing and any standard letters or routine information sheets that are sent to GPs whenever a patient is commenced on clozapine

Please find attached Solent NHS Trust's clinical guidance document; 'Guidelines for Initiating Clozapine in the Community', which also includes the standard letters requested.

-Document enclosed

FoiNO

675

RequestDate

11/11/2015

Request Summary

Wage bill for agency nurses 2010/11, 2011/12, 2012/13, 2013/14, 2014/15

Disclosure Letter

Information regarding Solent NHS Trust's wage bill for agency nurses, broken down by the following years, 2010/11, 2011/12, 2012/13, 2013/14, 2014/15. I confirm that we hold the information as below.

- Table enclosed

FoiNO

676

RequestDate

12/11/2015

Request Summary

Lease car management contract

Disclosure Letter

1. What is the annual spend for Solent NHS Trust's Lease car management contract?

£30,661.20 p.a,

Please note: Employee's cars are supplied by the same provider but all staff pay for their own vehicle costs.

FoiNO

677

RequestDate

12/11/2015

Request Summary

IT Telecommunications, voice and data services

Disclosure Letter

Contract 1

1.Fixed line (voice circuits) provider
CGI LTD

2.Fixed line renewal date
February 2022

3.Fixed line duration
7 Years

4.Fixed line, number of lines (Analogue, ISDN2, ISDN30, SIP)

Our telephony is outsourced to our strategic partner who is currently analysing the Telephony infrastructure. The rationalisation of solutions and suppliers is an exercise that will be conducted by our partner. The outsourcing has been completed on an outcome basis and as such this information will remain with our partner only.

5.Fixed line monthly charge for each line by type and any other associated charges

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail.

Contract 2

6.Minutes/ Landline Providers name
CGI

7.Minutes/ Landline renewal date
February 2022

8.Minutes/ Landline duration
7 years

9.Minutes/ Landline monthly spend

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail.

10.Minutes/ Landline breakdown of duration/ cost by call destination

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail.

Contract 3

FoiNO

678

RequestDate

13/11/2015

Request Summary

Nurses uniforms and any exeptions (Mental Health)

Disclosure Letter

1. Do Solent NHS Trust mental health nurses wear uniforms, and are there any exceptions?

All of our ward based mental health staff have worn uniforms since 2008. We introduced uniforms for 3 reasons:

- Good infection control practice
- Service Users being able to identify staff
- Ensuring a consistent standard of appearance

FoiNO

679

RequestDate

17/11/2015

Request Summary

Single State pensions

Disclosure Letter

1.What was the National Insurance rebate for staff on final salary pensions paid by the Trust in 2013/14, 2014/15 and the anticipated cost in 2015/16?

We do not hold this specific information centrally. To collate this information would exceed the 18 hours allocated to respond to requests under the FOI Act and therefore is being exempt, however high level estimations for 2015/16 suggest the rebate the Trust receives is in the region of £2.6m per annum.

2.Where will be the funds be found in the Trust's Budget in order to cover the costs should the rebate be removed in this financial year?

There is no indication that the rebate will be removed in 2015-16, however it will be removed in 2016-17. This will become a cost pressure to the Trust and it is expected that the Trust will need to fund this cost pressure through the Cost Improvement Programme (CIP)

3.Can the Trust rule out risks to the employment of current staff over and above natural turnover as a direct result of any such change?

The Trust is developing schemes looking at what workforce models are possible within the financial envelopes set by our commissioners. It is too early to assess whether natural turnover will deliver the required workforce model.

4.How many members of staff of the Trust are currently on a final salary pension scheme?

Solent NHS Trust has 3350 members of staff who are in the NHS Pension Scheme that will all be affected by the National Insurance rebate changes, however there are only 1139 Solent NHS Trust members of staff who from November 2015 are on a final salary pension scheme.

FoiNO

680

RequestDate

17/11/2015

Request Summary

Psychiatric facilities

Disclosure Letter

1.What is the total number of psychiatric facilities in the Trust area?

Solent NHS Trust current has 3 psychiatric inpatient facilities

2.How many of the psychiatric facilities in the trust area have locked wards and/or locked rooms? (By 'locked ward' or 'locked room' I mean any ward or room where patients are unable to leave without constant supervision, if at all)

Solent NHS Trust has 2 locked wards (psychiatric intensive care unit and organic illness ward). Within the psychiatric intensive care unit, there is also 1 locked room (seclusion room)

3.Details of what premises/facilities have these locked wards/rooms and how long have they been used as locked facilities?

Both locked wards were designed as locked wards and have operated in this way since the buildings were built –2004 and 2011. Both wards have en-suite bedrooms areas, dedicated disabled access rooms, activity rooms, TV areas and enclosed garden areas. The seclusion room was constructed in 2013.

4.When was the last independent report/examination/inspection of each of these locked wards/rooms? Please supply full details of the any written findings of this report/examination/inspection?

Solent NHS Trust is routinely inspected by the CQC as our independent inspectors. Their reports into their findings can be found on the CQC website

5.How many incidents of patients being held in locked wards and/or locked rooms were recorded in each of the past three years?

We do not hold this specific information centrally. To collate this information would exceed the 18 hours allocated to respond to requests under the FOI Act and therefore is being exempt.

6.How many patients were held in locked wards and/or rooms in each of the past three years, please include details of how long each individual was held in a locked ward/room?

In the last 3 years there has been 1 patient on Adult Mental Health PICU ward who has been housed on the ward for longer than 6 months and 3 patients who have been housed on Older Persons Mental Health ward for longer than 6 months.

7.How many individuals have been housed in a locked ward/room for more than six months over the past five years?

In the last 5 years there have been 3 patients who have been housed in a locked Adult Mental Health ward for longer than 6 consecutive months and 3 patients who have been housed in a locked Older Persons Mental Health ward for longer than 6 consecutive months.

8.For any individual who has been housed in a locked ward/room for more than six months over the past five years please provide details of:

age

sex

condition(s) for which they are being treated

when they were first admitted to psychiatric care

length of time they have spent in a locked ward/room over the past five years

details of why the patient was initially placed in a locked ward/room

whether the patient has absconded at any time over the previous five years

FoiNO

681

RequestDate

18/11/2015

Request Summary

Apprentices

Disclosure Letter

Information requested regarding Solent NHS Trust's apprentices: Please see response attached below

-Response document attached

FoiNO

682

RequestDate

18/11/2015

Request Summary

Agency locum spend for occupational therapists, physiotherapists, SLT and dieticians

Disclosure Letter

1. Please provide the spend on locum agency AHP and HSS staff broken down by the below disciplines for the period 1st October 2014 – 30th September 2015.

-Table enclosed

FoiNO

683

RequestDate

20/11/2015

Request Summary

Overpayments made to staff, gross value of overpayments, overpayments recovered for financial years 2012/13, 2013/14, 2014/15

Disclosure Letter

1. Please confirm the number of overpayments made to employees that left your trust in 2012/2013, 2013/2014 and 2014/2015. These are salary payments incorrectly made to employees for periods after they have left.

2012/2013 – 65 Overpayments

2013/2014 – 63 Overpayments

2014/2015 – 73 Overpayments

2. Please confirm the gross values of the overpayments made to employees that left your trust in in 2012/2013, 2013/2014 and 2014/2015.

2012/2013 - £108,219.05 Gross

2013/2014 - £95,043.90 Gross

2014/2015 - £117,488.77 Gross

3. Please confirm the value of overpayments recovered from staff in 2012/2013, 2013/2014 and 2014/2015.

2012/2013 - £164,948.06

2013/2014 - £104,608.81

2014/2015 - £74,617.77

FoiNO

684

RequestDate

20/11/2015

Request Summary

Medical Director details

Disclosure Letter

1. Who is taking over the role of Medical Director?

Solent NHS Trust's Chief Medical Officer from January 2016 will be Dr. Daniel Meron.

FoiNO

685

RequestDate

24/11/2015

Request Summary

ICT Contracts

Disclosure Letter

1. Local Area Network

A. What Manufacturer is your LAN Network?

Supported and provided as a managed service by CGI

B. What date does your support contract come up for renewal on the LAN Network?

February 2022

C. What is the current cost of the LAN Network Support?

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail

D. Which company is the support contract with?

Supported and provided as a managed service by CGI

E. What procurement route do they use for this, is there a preferred framework?

NA

2. Phone System

A. What Manufacturer is your phone system?

Supported and provided as a managed service by CGI

B. When date does your support contract come up for renewal on the Phone System?

February 2022

C. What is the current cost of the phone system Support?

Solent NHS Trust has a complete infrastructure contract, with a value of approx. £5m. We do not have spending costs broken down to this level of detail

D. Which Company is the support Contract with?

Supported and provided as a managed service by CGI

E. What procurement route do they use for this, is there a preferred framework?

FoiNO

686

RequestDate

24/11/2015

Request Summary

Agency spend for the last three years broken down by profession

Disclosure Letter

1. In the past three financial years how much money has been spent on agency staff? Could the above please be broken down by year and how much spend on each profession and for how many shifts covered - eg £1m spent on nurse cover which equated to 6,000 shifts working 9am to 6pm.

(A) Table enclosed

(B) How many shifts covered?

We do not hold this specific information centrally for 2012/13 and 2013/14, However we are currently reviewing our figures for 2014/15, please could you confirm if you would like this information forwarded to you, once complete.

FoiNO

687

RequestDate

25/11/2015

Request Summary

Patient reminder service

Disclosure Letter

1. When the service was implemented and the specialties included.

April 2015, Adults and Paediatric services, including CAMHS.

2. Monthly values for the numbers of patients contacted/reminded.

Approximately 11,000 texts sent per month.

3. Specific details of any aims/targets set of the reminder service and whether or not these have been achieved.

None

4. Details of any patient complaints or technical difficulties encountered whilst the service is in operation.

None reported

5. Where are the servers used to process the appointment reminders located?

UK

If the service uses SMS

6. Do you use NHS Mail or another?

Other

7. Where are the SMS carriers servers located?

UK

If the service uses automated IVR/IVM (Interactive Voice Response/Interactive voice Messaging) calls;

8. Where are the servers that undertake these calls located?

N/A

9. Do the IVR servers process patient identifiable data?

N/A

If the service uses agent calls;

FoiNO

688

RequestDate

27/11/2015

Request Summary

IAPT Psychological therapy, full time and vacant posts

Disclosure Letter

IPAT Workforce Survery

Part 1: Contact Details

-Table enclosed

Part 2: Workforce Resources

-Table enclosed

Part 3: Clinical Commissioning Group areas served

-Table enclosed

FoiNO

689

RequestDate

27/11/2015

Request Summary

Disabled parking policy at St Marys Hospital

Disclosure Letter

1. Please could you tell me where I can find a copy of your Disabled Parking Policy relating to St Marys Hospital?

Solent NHS Trust does not have a specific policy for disabled parking, at St Mary's Hospital or any of our other sites. However we do have an Operational Parking Policy which covers disabled parking (Section 4.3 Patient/ Visitor Parking) please see document attached:

-Attachment enclosed

FoiNO

690

RequestDate

02/12/2015

Request Summary

Organisational Charts - Mental Health, learning disabilities and physical health with team names and contact details

Disclosure Letter

1. Please can I have an organisation structure of all mental health learning disability and physical health services within your Trust, including team name, phone number and team manager's name?

Please see embedded below Solent NHS Trust's most up to date organisational structure for Mental Health and Learning Disabilities.

-Attachments enclosed

FoiNO

691

RequestDate

05/12/2015

Request Summary

Temporary staffing process

Disclosure Letter

1. Do you have a master vendor (MV) arrangement in place for the supply of medical locums? If so please state the name of the provider used (Medacs, Holt, A&E Agency etc.)

No

2. Please state the utilisation rate that has been achieved through the master vendor in the last 12 months. This is the total value of locum spend supplied by the master vendor itself in the last 12 months as a percentage of total locum spend in the same period.

N/A

3. Does the trust use a direct engagement model to engage locum staff? If so please state the name of the company used (Liaison PwC, 247 Time, Brookson, HB Retinue, Medacs etc.)?

No

4. Do you run a weekly payroll for medical bank?

No

5. Does the trust use rostering software (Allocate, Smart etc.)? If so please state the name of the company used, and the total amount that the trust has spent on rostering in 2014/15.

In 2014/15 Solent NHS Trust spent £56,300 on the rostering software Allocate.

Please provide all subsequent information split by the following staffing categories. Please include all spend outside of the specified categories as "other".

- Nursing & HCA's
- Medical & Dental
- AHP's
- Other

6. Please state the trusts expenditure on agency staff in 2014/15 split by the above staff categories.

- Table disclosed –

7. Please state the total spent on internal bank staff in 2014/15, split by the above staff categories. This is the total paid to workers completing shifts via the trust bank, excluding any costs to 3rd parties. Please do not include any spend on outsourced bank staff.

- Table disclosed –

8. Please state the total number of staff signed up to the trust' internal bank, split by the above categories.

- Table disclosed –

9. Of the above figure, please state the total number of staff signed up to the bank who also work as substantive staff at the trust. I.e. Staff that hold substantive contracts but have also

FoiNO

692

RequestDate

07/12/2015

Request Summary

AMH locked rehabilitation units and related expenditure

Disclosure Letter

1. How many adults with mental health problems were placed in a “locked rehabilitation unit” outside your local Trust area?

During the period 01.04.2014 – 31.03.2015, the total number of people accommodated in a locked rehabilitation unit for a period of time was 12.

2. What was your total expenditure in the financial year 2014-15 for “locked rehabilitation unit” placements?

Portsmouth City System’s total expenditure for locked rehabilitation units in the financial year 2014-15 was £901,718.32. Portsmouth CCG and Portsmouth City Council fund these placements directly, not via Solent NHS Trust.

FoiNO

693

RequestDate

08/12/2015

Request Summary

Management of temporary staff - shifts

Disclosure Letter

Between the dates 23rd November 2015 (agency cap implementation) and 4 December 2015, how many shifts, filled by agencies, have been:

Over the agency cap?

24

Through off-framework agencies?

63

Please also show the above figure as a percentage of total agency shifts for this period

Over the agency cap?

2%

Through off-framework agencies?

5%

-Tables disclosed -

FoiNO

694

RequestDate

09/12/2015

Request Summary

Apprentices within Solent NHS Trust

Disclosure Letter

1.How many apprentices do you currently employ?

Solent NHS Trust hosts 21 apprentices in partnership with an ATA.

2.What is your current total whole time equivalent and absolute numbers of staff in the Trust?

FTE 2884.1 Headcount 3520

3.What departments/ functions have apprentices and how many? E.g Business Administration x 5, Healthcare Support x 3 etc.

Dental - 2

Healthcare Support - 2

Business Admin - 17

4.Who is your primary provider of Apprentices?

Training Provider: The College of Apprenticeship Training (CoAT)

5.Do you have a formal Apprentice Strategy? (If yes, please can we have a copy)

Solent NHS Trust does not have a stand-alone Apprentice Strategy; it is embedded in our Workforce and OD strategy page 39 and our Trust Objectives page 9 attached. The Workforce Strategy is currently under review so information is subject to change.

FoiNO

695

RequestDate

10/12/2015

Request Summary

Attendance data for Aldershot Centre for Health

Disclosure Letter

Solent NHS Trust's attendance data for Aldershot Centre for Health split by GUM and contraception attendances and new/rebook and follow up attendances.
-Table disclosed

FoiNO

696

RequestDate

14/12/2015

Request Summary

Use of physical restraint in relation to children in psychiatric care

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not applicable to Solent NHS Trust as it does not have any in-patient psychiatric care units for children.

FoiNO

697

RequestDate

15/12/2015

Request Summary

Unexpected deaths

Disclosure Letter

Between 1 April 2011 and 31 March 2015:

We are unable to quantify data pre April 2012 in a way that is consistent with the current reporting system. Figures provided are therefore from 1 April 2012-31 March 2015.

1.How many deaths were there among your service users?

There were a reported total of 12,528 deaths, as extracted from the clinical record systems. Of which, 12,016 were in the community setting and the remaining 512 were in an inpatient setting. Deaths among service users are recorded regardless of the levels of service provided by the Trust or whether the Trust was the main service provider at the time of death these figures would include open referrals to outpatient and other services.

2.How many of these were unexpected deaths?

238 deaths were classified as unexpected in line with definition within the NHS England Serious Incident Framework.

3.How many were treated as a Critical Incident?

Following a review of the initial incident reports, there were 83 deaths in the period between 1st April 2012 and 31st March 2015, which were treated as critical incidents based on the definition which you provided in your e-mail to Sadie Bell on the 13th of January 2016.

4.How many were treated as a Serious Incident Requiring Investigation?

There were 66 deaths which met the criteria to be categorised as Serious Incidents Requiring Investigation (as defined in the NHS England Serious Incident Framework 2015) in the period between 1st April 2012 and 31st March 2015.

5.For Learning Disability service users how many unexpected deaths were treated as a Critical Incident or Serious Incident Requiring Investigation?

There were 2 deaths which met the criteria and were therefore investigated as a Serious Incident Requiring Investigation (NHS England Serious Incident Framework).

6.For Older People Mental Health service users how many unexpected deaths were treated as a Critical Incident or Serious Incident Requiring Investigation?

There have been 2 deaths which met the criteria and were therefore investigated as High Risk Incident and 3 deaths which met the criteria and were investigated as Serious Incidents Requiring Investigation (NHS England Serious Incident Framework).

FoiNO

698

RequestDate

15/12/2015

Request Summary

Specific contact details

Disclosure Letter

Security manager / Specialist
Head of Information Governance (Senior Role) – Sadie Bell

There are also the following posts;
Local Security Management Specialist
Technical Analyst

CEO/ Senior Operations Manager
CEO - Sue Harriman

Senior Finance Manager
Director of Finance and Performance – Andrew Strevens

Senior Occupational Health Manager
Head of Occupational Health & Wellbeing Service - Michaela Tarrant

Fleet Manager / Health and Safety Manager
Health and Safety Advisor – Dave Keates
This also includes lone working.

Solent NHS Trust Central Office Telephone
023 8060 8900

FoiNO

699

RequestDate

16/12/2015

Request Summary

A&E

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not held by this Trust, as we do not provide an A&E service.

FoiNO

700

RequestDate

21/12/2015

Request Summary

Local Area Network environment

Disclosure Letter

1.Existing Supplier: Who is the current supplier for each contract?

Solent NHS Trust has a complete Infrastructure contract with CGI, which includes support and maintenance, management, installation, cabling, desktop, laptop, network, hosting services, telephony, printing services and ICT security.

2.Annual Average Spend for Supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier. The complete infrastructure contract has a value of £5m approx. per year. We are unable to break this cost down to specific parts of the contract.

3.Number of Users: Please can you provide me with the number of users each contract covers. Approximate number of users will also be acceptable.
Information held by CGI LTD

4.Number of Sites: The number of sites where equipment is supported by these contracts.
CGI is contracted initially to cover 52 Solent NHS Trust sites using the WAN but this will decrease over the life of the contract.

5.Contract Type: For each contract is the contract Managed, Maintenance, Installation, Software
Fully managed service.

6.Hardware Brand: What is the hardware brand of the LAN equipment?
Provided as part of a managed service contract so would be at the discretion of CGI.

7.Contract Description: Please provide me with a brief description of the overall contract.
A fully managed service contract covering all Infrastructure related service including desktop, laptop, network, hosting services, telephony and Printing services plus ICT Security

8.Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include for each contract.
Solent NHS Trusts contract with CGI is for seven years.

9.Contract Expiry Date: When does the contract expire for each contract?
February 2022

10.Contract Review Date: When will the organisation is planning to review the contract?
February 2022

11.Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?

FoiNO

RequestDate

701

29/12/2015

Request Summary

Social & UnSocial pay rates for Bank Staff

Disclosure Letter

As per the Freedom of Information Act (FOIA), we request that you please fill out the below table with the relevant information regarding the Bank Staff (Medical Locums) at your Trust.
-Table disclosed-

FoiNO

702

RequestDate

11/01/2016

Request Summary

Prescribing of specialised infant formula for cow's milk protein allergy within Solent

Disclosure Letter

1. We have the following guideline document relating to CMPA prescribing listed for your organisation. Southampton University Hospitals NHS Trust Feeding under 5's (March 2011). Please confirm if this is up-to-date and still in use?
I am writing to advise you that I have established that the information you requested is not held by this Trust. We believe this information would be held by University Hospital Southampton NHS Foundation Trust.

Freedom on Information Officer
Mailpoint 79
University Hospital Southampton NHS Foundation Trust
Tremona Road
Southampton
SO16 6YD

Email: freedomofinformation@uhs.nhs.uk

FoiNO

703

RequestDate

08/01/2016

Request Summary

Eligibility criteria for NHS continuing healthcare

Disclosure Letter

I am writing to advise you that I have established that the information you requested is not held by this Trust. However we can advise that Portsmouth Continuing Care Funding is provided by Portsmouth City Council who would hold this information.

Corporate Information Governance Officer
Customer, community & democratic service
Portsmouth City Council
Civic Offices
Portsmouth
PO1 2AL

Telephone: 023 9268 8482
Email: foi@portsmouthcc.gov.uk

FoiNO

704

RequestDate

12/01/2016

Request Summary

Temporary nursing staff

Disclosure Letter

1. I would like the names of all recruitment agencies you have used to recruit temporary nursing staff since 23rd November 2015.

- Interserve
- Pulse
- BNA
- Wimbourne
- Newcross
- Imperial Staffing
- Thornbury

2. I would also like to know how many shifts filled since the pay caps were introduced have fallen outside of Monitor guidelines. Since the pay caps were introduced, Solent NHS Trust has reported 554 shifts that fall outside of Monitor guidelines.

FoiNO

705

RequestDate

13/01/2016

Request Summary

Number of patients who have/suspected of homicide

Disclosure Letter

1. Please can you tell me the number of your patients that have committed, or who are suspected of committing, a homicide by date, for each of the years 2010 – 2015 inclusive?
Table available upon request

FoiNO

706

RequestDate

15/01/2016

Request Summary

Waiting times for transfer county to county within Children's Speech and Language Therapies.

Disclosure Letter

1. I'm enquiring about transfer waiting list times, from one County to another County for children with Speech and Language Therapy. I have been informed that there is waiting list up to 8 weeks just for children to be seen, please can you confirm transfer waiting list times etc. The waiting times for children to be seen can differ in each region. Initial appointments take place within 12 weeks in Hampshire and 18 weeks in Southampton City Council and Portsmouth City Council.

However please note that Solent NHS Trust holds an armed forces covenant, this means that a child or young person relocating due to their parents role in the armed forces should not be disadvantaged by the relocation. If a child or young person meets the service criteria then they should be assigned as part of the existing caseload to continue their care, rather than seen as a new patient. There may be a slight wait for the right therapist; however the child or young person should be the next one to be allocated.

FoiNO

707

RequestDate

15/01/2016

Request Summary

Name and contact details of lead/ chief Pharmacist

Disclosure Letter

1. Could you please provide me with the name and contact email address for your Chief/Lead Pharmacist?

The Chief/ Lead Pharmacist role within Solent NHS Trust is currently vacant. However contact details provided below for Solent NHS Trust's Acting Chief Pharmacist.

Sarah Nolan
Acting Chief Pharmacist and Controlled Drug Accountable Officer
Solent NHS Trust
Pharmacy Department
St Mary's Community Health Campus
Milton Road
Portsmouth
PO3 6AD

Tel: 023 9268 0000

FoiNO

708

RequestDate

15/01/2016

Request Summary

Where can I find the Business/ Operating plan 2015-16 for Solent NHS Trust

Disclosure Letter

1. Please provide me with Solent NHS Trust's Business/ Operating plan 2015/16.

I can confirm that the Trust holds this information. The information is exempt under Section 21 of the Freedom of Information Act (FOIA), because the information is accessible to you, as it is already in the public domain. [Http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=10&fldKey=656](http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=10&fldKey=656)

FoiNO

709

RequestDate

18/01/2016

Request Summary

How many Serious Untoward Incidents have been reported in the last six months and the subject of those incidents, please also include any other local NHS Trusts that were involved in the incidents.

Disclosure Letter

1. Could you please tell me how many Serious Untoward Incidents Solent NHS Trust has reported in the last six months and the subject of those incidents. Could you also please tell me whether any other local NHS Trusts were involved in the incidents?

86 - (2 of these incidents involved other local NHS Trusts)

Breakdown table available upon request

FoiNO

710

RequestDate

18/01/2016

Request Summary

In regards to Adult and Child mental health inpatient services - information relating to how many patients were sent to facilities run by other Trusts, private providers, furthest distance a patient was sent, how much money was spent sending the patients to other Trusts and to private providers for the financial years 2010-11, 2011-12, 2012-13, 2013-14, 2014-15

Disclosure Letter

Solent NHS Trust's Adult Mental Health (AMH) and Child & Adolescent Mental Health (CAMHS) patients data for the financial years 2010-11, 2011-12, 2012-13, 2013-14, 2014-15.

1. How many acute mental health patients (i.e. those that require an in-patient bed) did your trust send to facilities run by other NHS trusts?

- AMHS: Solent NHS Trust does not provide an inpatient service for CAMHS patients, therefore all patients are transferred to facilities run by other Trusts. Details of community admissions are held by NHS England as the responsible allocators for in-patient admissions, bed allocations and funding for CAMHS in-patient services.
- AMH: Solent NHS Trust in the years specified has not sent any acute Adult Mental Health patients to other NHS in-patient facilities.

2. Where no NHS beds were available (in or out of area), how many acute mental health patients did you send to private providers?

- AMHS: Please refer to question 1, this information is not held by Solent NHS Trust.
- AMH: Solent NHS Trust in the years specified have sent one acute Adult Mental Health patient to a psychiatric intensive care bed in a private hospital.

3. What is the furthest distance you have sent an acute mental health patient - please provide specific locations and postcodes.

- AMHS: Please refer to question 1, this information is not held by Solent NHS Trust.
- AMH: The furthest distance that an acute Adult Mental Health patient has been transferred was; from Portsmouth to Weston Super Mare - distance 145 miles.

4. How much money was spent on sending acute mental health patients to facilities run by other trusts (incl any transport costs, payments to other health providers - NHS and private)

- AMHS: Please refer to question 1, this information is not held by Solent NHS Trust.
- AMH: Please refer to question 1, as no patients were sent to other NHS Trust facilities. For Private providers please refer to Q5.

5. How much money was spent on sending acute mental health patients to private providers; please provide figures for all costs - in and out of the trust's postcode area.

- AMHS: Please refer to question 1, this information is not held by Solent NHS Trust.
- AMH: The transfer of the Adult Mental Health patient was part of an Extra Contractual Referral (ECR) which was funded by the relevant Commissioners (CCG), therefore this information is not held by Solent NHS Trust.

FoiNO

711

RequestDate

18/01/2016

Request Summary

Handeling of Patient deaths by Solent NHS Trust years 2013, 2014 and 2015

Disclosure Letter

1) How many death notifications did the trust submit to the Care Quality Commission?

2015: 1 death was reported to the CQC

2016: 2 deaths were reported to the CQC

2) How many of these notifications related to patients detained under the Mental Health Act, or subject to Community Treatment Orders, at the time of death?

3

3) How many of the deaths did the trust consider to be unexpected?

3

4) What is the trust's definition of "unexpected"?

Please note:

- The Serious Incident Framework does not define Unexpected Death.

In relation to the above responses Solent NHS Trust has defined an unexpected death as "a death which is not anticipated as a result of the person's current condition. This may include the death of a person with a terminal illness, where that person's death was not imminently expected as a consequence of their illness."

5) How many of the unexpected deaths were internally investigated by the trust?

All

6) How many of the unexpected deaths were subject to external investigation?

None

FoiNO

712

RequestDate

25/01/2016

Request Summary

Tier 2 nurses

Disclosure Letter

1. The number of nurses (all grades) currently directly employed by the Trust whose actual pay (i.e. not pro rata) is below £35,000 per year.

2. Of the staff referred to in response to question 1, how many are on Tier 2 visas?

3. Of the staff referred to in response to question 2, how many started working in the UK after April 2011?

If the information for question 3 is not held (or would be impossible to locate within the section 12 cost limit), please ignore it and answer question 4 instead:

4. Of the staff referred to in response to question 2, how many started working for the Trust (preferably including any predecessor Trusts, if the Trust is the product of a merger) after April 2011?

If the information for question 2 is not held (or would be impossible to locate within the section 12 cost limit), please ignore questions 2-4 and answer questions 5 and 6 instead:

5. Of the staff referred to in response to question 1, how many are not nationals of member states of the European Economic Area?

6. Of the staff referred to in response to question 5, how many started working for the Trust (preferably including any predecessor Trusts, if the Trust is the product of a merger) after April 2011?

All Trusts please respond to question 7:

7. Any assessment, report etc that the Trust has carried out or commissioned into the effect that the increase to the earnings threshold for Tier 2 visa immigrants to qualify for permanent residence in the UK (announced in 2011, implemented from April 2016) will have on the Trust's staff. (see <http://www.workpermit.com/news/2015-07-07/uk-tier-2-visa-immigrants-must-earn-35000-to-settle-from-april-2016>) All figures for questions 1 to 6 should be provided as FTE and headcount if possible.

This FOI was cancelled by the requester

FoiNO

713

RequestDate

21/01/2016

Request Summary

Wait times for CAMHS services

Disclosure Letter

1. What is your maximum waiting time for CAMHS from:

a) Referral to first appointment?

15 weeks

b) Referral to start of treatment?

15 weeks

2. What is your median waiting time for CAMHS from:

a) Referral to first appointment?

8 weeks

b) Referral to start of treatment?

8 weeks

3. What is you're:

a) Maximum waiting time for emergency referrals?

Referrals categorised as true emergencies are seen through Solent NHS Trust's on call medic rota within 24 hours, referrals categorised as urgent are seen within 72 hours.

b) Median waiting time for emergency referrals?

48 hours

4. Do you wish to make any further comments on the issue of waiting times for children's mental health services?

Future in mind funding is helping to reduce the wait for treatment to 8 weeks by the end of June 2016.

FoiNO

714

RequestDate

29/01/2016

Request Summary

Solents software and processes FOI requests and organisational assets

Disclosure Letter

1. What (if any software) do you use to monitor/process FOI requests?

Solent NHS Trust use Microsoft Office, to monitor and process FOI requests. Examples of the programmes used are Microsoft Word, Excel and Access

2. Is that software externally purchased; if so please can you provide the name of the company?

No

3. Please provide the cost of purchasing it or the cost of the internal development.

N/A

4. What software do you use to look after your organisations assets?

As per our email dated 28th January 2016 we sought clarification of the term 'organisations assets', in order to provide you with the most accurate response. As we have to date not received a response from you, we are unable to process this part of your FOI request.

If you are able to provide clarification, we will facilitate this as a separate request.

5. Is that software externally purchased; if so please can you provide the name of the company?

Please see Q4

6. Please provide the cost of purchasing it or the cost of the internal development

Please see Q4