Welcome to Your Solent Staff News, weekly e-newsletter. We hope this is a convenient way to receive important information about the Trust. We welcome your feedback on this newsletter and its content. If you have a suggestion on how we can improve on this weekly update please email communications@solent.nhs.uk.

If you would like something included in a future edition please email communications@solent.nhs.uk for consideration.

Please Note: Submission deadline is 9am on Thursdays. Thank you.

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**News from our Directors**

**Care Quality Commission (CQC) – Don’t forget to have your say**

Over the last few weeks we have been sharing information with you regarding our upcoming CQC inspection on Monday 27 June to Friday 1 July.

During the inspection, the independent regulator of all health and social care services in England will be gathering information on our Trust’s services.

The CQC would also like to hear about your experiences of working for our Trust, this includes any particular areas of concern as well as what you think our Trust does well.

Before the inspection, all members of staff can share their views through a secure online...
questionnaire created by the CQC. Please click here to take part in the survey. The survey closes on Monday 30 May.

Please click here for a poster which you can put up.

Alternatively, you can contact the CQC’s National Customer Service Centre on 030 0061 6161, and give reference number R1C.

Find out more at www.cqc.org.uk.

News from our services
Medicines Management Team Newsletter
Please click here to read this month’s Medicines Management Newsletter. This month the document focuses on all things CQC and medicine related matters.

The Royal Marsden Manual is now available to all staff
Following lengthy discussions around ensuring easy access to policies and standing operating procedure’s a decision has been taken to purchase a licence for the online Royal Marsden Manual.

In order to access the manual please follow the steps below:

- The website is: www.rmmonline.co.uk
- User Name: Solent-admin
- Password Is: solentnhs

NMP (Non-medical prescribers) Conference - short survey
Our Trust is looking to hold a NMP conference later this year. The free conference will be for all Solent employed, (V300) Independent Non-Medical Prescribers.

To help plan the event, it would be a great help if all NMPs could click here to fill in a very short survey. The deadline for responses is Wednesday 27 April.

We will share further information about the conference with you shortly. If you would like to speak at the conference please contact Katrina Humphreys by emailing katrina.humphreys@solent.nhs.uk
You and your job
Join the 24 teams ready to take up the 100 day GCC challenge

Interest has been amazing and we now have 24 teams ready to take up the 100 day Global Corporate Challenge (GCC).

Is it time for you to make a change?
Take the first step now and register your team’s interest before Friday 6 May by clicking the eflyer, to the right, or going to www.solent.nhs.uk/GCC where you can also find out more about the challenge.

You can also view a short video clip which explains more about the challenge by clicking here.

Still have questions?
Please click here for some frequently asked questions.

Places are filling up fast, so be quick!

MICAD – room bookings
All staff should be using the MICAD system when booking meeting rooms. Please click here to view information about how to register for, and use MICAD.

Our Trust has also made an arrangement with Plus You, our landlords at Highpoint for the use of two rooms on the top floor, Hawk and Falcon, which are also bookable through the MICAD system.

These rooms will be available free of charge from now up until the end of this financial year (March 2017). They can also be booked on the MICAD system, and you can view their capacities and layouts by clicking here.

Highpoint staff
Staff based at Highpoint should also use the MICAD booking system; our reception staff based at Highpoint should not be booking rooms directly for staff.

Annual leave – information for all staff
The HR Support Services Team is receiving unusually high numbers of queries regarding staff annual leave.

To assist all staff the team have formulated some key questions and answers to help staff and reduce the number of queries. Please click here to read them.

Further information relating to annual leave and more HR related queries can be found on the Intranet under recruitment tab. For any Healthroster queries please refer to Intranet under Healthroster tab.
Making Every Contact Count (MECC) Training

Formerly known as Health Conversations, Making Every Contact Count (MECC) Training aims to develop skills that will help staff open up conversations around healthy lifestyles. You can find out more by clicking here to view a flyer.

Training will be held at the Royal South Hants Hospital, from 9.30am to 1pm on:

- Monday 6 June
- Monday 13 June

If you would like to book on to either of the courses please click here to complete a booking form and return it via email to HPTraining@solent.nhs.uk or post:

Health Promotion Services Training Department
Mail Point HPS, Level A
Royal South Hants Hospital
Brintons Terrace
Southampton
SO14 0YG

Setting your out of office message

It is important that all members of staff set their out of office message if they are unable to respond to their emails for any length of time, which could be because of annual leave, training or ICT migration.

Please click here for guidance on how your out of office message needs to be worded.

In the news

Southampton is one of the worst cities in the UK for amputations related to diabetes – Southern Daily Echo

FOOT specialists are today hosting a pop-up clinic to tackle the soaring numbers of people in Southampton having undergoing amputations caused by complications with diabetes. Now health experts are holding a series of workshops urging people to take better care of their feet to prevent the condition deteriorating so much they suffer severe foot ulcers and infections which result in limbs needing to be removed. It comes after the charity teamed up with University Hospital Southampton NHS Foundation Trust and Solent NHS Trust to launch a pioneering new series of clinics.

Questions or comments?

E-mail us at communications@solent.nhs.uk
or call 023 8060 8937

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